# Tapestry Community Development District

Agenda

March 25, 2025

# AGENDA

# **Tapestry**

# Community Development District

219 E. Livingston Street, Orlando, Florida 32801 Phone: 407-841-5524 – Fax: 407-839-1526

March 17, 2025

Board of Supervisors Tapestry Community Development District

Dear Board Members:

The meeting of the Board of Supervisors of **Tapestry Community Development District** will be held <u>Tuesday</u>, <u>March 25</u>, <u>2025 at 9:15 AM</u> at the Hart Memorial Central Library, 211 E. Dakin Avenue, Room 120, Kissimmee, Florida.

# **Zoom Information for Members of the Public:**

Link: https://us06web.zoom.us/j/87844381310

Dial In Number: 305-224-1968 Webinar ID: 878 4438 1310

Following is the advance agenda for the meetings:

# **Audit Committee Meeting**

- 1. Roll Coll
- 2. Public Comment Period
- 3. Approval of Minutes of the June 24, 2025 Meeting
- 4. Tally of Audit Committee Member Rankings and Selection of an Auditor
  - A. DiBartolomeo, McBee, Hartley & Barnes, P.A.
  - B. Grau & Associates
- 5. Adjournment

## **Board of Supervisors Meeting**

- 1. Roll Call
- 2. Public Comment Period
- 3. Organizational Matters
  - A. Appointment of Individual(s) to Fulfill Vacancy in GE Seats #3, #4 & #5
  - B. Administration of Oath(s) of Office to Newly Appointed Supervisor(s)
  - C. Election of Officers
  - D. Consideration of Resolution 2025-01 Electing Officers
- 4. Approval of Minutes of the June 24, 2024 Meeting
- 5. Acceptance of Audit Committee Recommendation and Selection of #1 Ranked Firm to Provide Auditing Services for the Fiscal Year 2024
- 6. Consideration of Resolution 2025-02 Approving the Proposed Fiscal Year 2026 Budget and Relating to the Annual Appropriations
- 7. Staff Reports
  - A. Attorney
  - B. Engineer
    - i. Consideration of Hourly Rate Increase Request

- C. District Manager's Report
  - i. Approval of Check Register
  - ii. Balance Sheet and Income Statement
- D. Field Manager's Report
- 8. Supervisor's Requests
- 9. General Audience Comments
- 10. Adjournment

The balance of the agenda will be discussed at the meeting. In the meantime, if you have any questions, please contact me.

Sincerely,

Tricia L. Adams

Tricia L. Adams District Manager

CC: Lindsay Whelan, District Counsel Mark Vincuntonis, District Engineer Darrin Mossing, GMS

Enclosures

# AUDIT COMMITTEE MEETING

# **MINUTES**

# MINUTES OF MEETING TAPESTRY COMMUNITY DEVELOPMENT DISTRICT

The audit committee meeting of the Tapestry Community Development District was held Wednesday, June 26, 2024 at 12:35 p.m. in the Hart Memorial Central Library, 211 E. Dakin Avenue, Room 120, Kissimmee, Florida.

#### Present and were:

Robert Price
Raymond Sanchez
Anderson Moran
Duane Owen
Tom Franklin
Tricia Adams
Lindsay Whelan
Bennett Davenport
Jarett Wright

#### FIRST ORDER OF BUSINESS

#### Roll Call

Ms. Adams called the audit committee meeting to order and called the roll.

# SECOND ORDER OF BUSINES

# **Public Comment Period**

There being no comments, the next item followed.

## THIRD ORDER OF BUSINESS

## **Audit Services**

A. Approval of Request for Proposals and Selection Criteria

Ms. Adams stated included in the agenda package are the notice of request for proposals and selection criteria.

- B. Approval of Notice of Request for Proposals for Audit Services
- C. Public Announcement of Opportunity to Provide Audit Services

On MOTION by Mr. Price seconded by Mr. Sanchez with all in favor the notice of the request for proposals for audit services and the selection criteria was approved.

# FOURTH ORDER OF BUSINESS

Adjournment

June 26, 2024 Tapestry CDD

	On MOTON by Mr. Moran seconded by Mr. Sanchez with all in favor the Audit Committee meeting adjourned at 12: 09 p.m.
Attest	Chairman

# **SECTION IV**

	Tapestry CDD Auditor Selection								
	Ability of Personnel (20 pts)	Proposer's Experience (20 pts)	Understading of Scope of Work (20 pts)	Ability to Furnish the Required Services (20 pts)	Price (20 pts)	Total Points Earned	Ranking (1 being highest)		
DiBartolomeo, McBee, Hartley & Barnes, P.A.					FY2024 - \$3,450 FY2025 - \$3,560 FY2026 - \$3,700 FY2027 - \$3,850 FY2028 - \$4,000				
Grau & Associates					FY2024 - \$3,600 FY2025 - \$3,700 FY2026 - \$3,800 FY2027 - \$3,900 FY2028 - \$4,000				

# SECTION A

# **Tapestry Community Development District**

# **Proposer**

DiBartolomeo, McBee, Hartley & Barnes, P.A. Certified Public Accountants

> 2222 Colonial Road, Suite 200 Fort Pierce, Florida 34950 (772) 461-8833

591 SE Port St. Lucie Boulevard Port Saint Lucie, Florida 34984 (772) 878-1952

**Contact:** 

Jim Hartley, CPA Principal

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# **DIBARTOLOMEO, McBEE, HARTLEY & BARNES, P.A.**

**CERTIFIED PUBLIC ACCOUNTANTS** 

Tapestry
Community Development District
Audit Selection Committee

Dear Committee Members:

We are pleased to have this opportunity to present the qualifications of DiBartolomeo, McBee, Hartley & Barnes, P.A. (DMHB) to serve as Tapestry Community Development District's independent auditors. The audit is a significant engagement demanding various professional resources, governmental knowledge and expertise, and, most importantly, experience serving Florida local governments. DMHB understands the services required and is committed to performing these services within the required time frame. We have the staff available to complete this engagement in a timely fashion. We audit several entities across the State making it feasible to schedule and provide services at the required locations.

**Proven Track Record**— Our clients know our people and the quality of our work. We have always been responsive, met deadlines, and been willing to go the extra mile with the objective of providing significant value to mitigate the cost of the audit. This proven track record of successfully working together to serve governmental clients will enhance the quality of services we provide.

Experience—DMHB has a history of providing quality professional services to an impressive list of public sector clients in Florida. We currently serve a large number of public sector entities in Florida, including cities, villages, special districts, as well as a large number of community development districts. Our firm has performed in excess of 100 community development district audits. In addition, our senior management team members have between 25 and 35 years experience in serving Florida governments. DMHB is a recognized leader in providing services to governmental and non-profit agencies within the State of Florida. Through our experience in performing audits, we have been able to increase our audit efficiency and therefore reduce cost. We have continually passed this cost saving on to our clients and will continue to do so in the future. As a result of our experience and expertise, we have developed an effective and efficient audit approach designed to meet or exceed the performance specifications in accordance with audit standards generally accepted in the United States of America, the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States with minimal disruption to your operations. Our firm has frequent technical updates to keep our personnel informed and up to date on all changes that are occurring within the industry.

**Timeliness** – In order to meet the Districts needs, we will perform interim internal control testing by January 31<sup>st</sup> from unaudited preliminary general ledgers provided. The remaining testing will be completed no later than May 1<sup>st</sup>. We will also review all minutes and subsequent needs related to the review of the minutes by January 31st. Follow up review will be completed as necessary.

**Communication and Knowledge Sharing**— Another driving force behind our service approach is frequent, candid and open communication with management with no surprises. During the course of the audit, we will communicate with management on a regular basis to provide you with a status report on the audit and to discuss any issues that arise, potential management letter comments, or potential audit differences.

In the accompanying proposal, you will find additional information upon which you can evaluate DMHB's qualifications. Our full team is in place and waiting to serve you. Please contact us at 2222 Colonial Road, Suite 200 Fort Pierce, FL 34950. Our phone number is (772) 461-8833. We look forward to further discussion on how our team can work together with you.

Very truly yours,

DiBartolomeo, McBee, Hartley & Barnes, P.A.

DiBartolomeo, U. Bee, Hartley : Barred

# PROFESSIONAL QUALIFICATIONS

DiBartolomeo, McBee, Hartley & Barnes, P.A. is a local public accounting firm with offices in the cities of Fort Pierce and Port St. Lucie. The firm was formed in 1982.

# > Professional Staff Resources

Our services will be delivered through personnel in both our Port St. Lucie and Ft. Pierce offices, located at 591 S.E. Port St. Lucie Blvd., Port St. Lucie, FL 34984 and 2222 Colonial Road, Suite 200, Fort Pierce, Florida 34950, respectively. DMHB has a total of 19 professional staff including 9 with extensive experience serving governmental entities.

Professional Staff Classification	Number of <b>Professionals</b>
Partner	4
Managers	2
Senior	2
Staff	11
	19

DiBartolomeo, McBee, Hartley & Barnes provides a variety of accounting, auditing, tax litigation support, estate planning, and consulting services. Some of the governmental, non-profit accounting, auditing and advisory services currently provided to clients include:

- ➤ Annual financial and compliance audits including Single Audits of State and Federal financial assistance programs under the OMB A-133 audit criteria
- ➤ Issuance of Comfort Letters, consent letters, and parity certificates in conjunction with the issuance of tax-exempt debt obligations, including compiling financial data and interim period financial statement reviews
- Assisting in compiling historical financial data for first-time and subsequent submissions for the GFOA Certificate of Achievement for Excellence in Financial Reporting

# PROFESSIONAL QUALIFICATIONS (CONTINUED)

# Professional Staff Resources (Continued)

- > Audits of franchise fees received from outside franchisees
- Preparation of annual reports to the State Department of Banking and Finance
- ➤ Audits of Internal Controls Governmental Special Project
- ➤ Assistance with Implementation of current GASB pronouncements

#### Current and Near Future Workload

In order to better serve and provide timely and informative financial data, we have comprised an experienced audit team. Our present and future workloads will permit the proposed audit team to perform these audits within the time schedule required and meet all deadlines.

# > Identification of Audit Team

The team is composed of people who are experienced, professional, and creative. They fully understand your business and will provide you with reliable opinions. In addition, they will make a point to maintain ongoing dialogue with each other and management about the status of our services.

The auditing firm you select is only as good as the people who serve you. We are extremely proud of the outstanding team we have assembled for your engagement. Our team brings many years of relevant experience coupled with the technical skill, knowledge, authority, dedication, and most of all, the commitment you need to meet your government reporting obligations and the challenges that will result from the changing accounting standards.

A flow chart of the audit team and brief resumes detailing individual team members' experience in each of the relevant areas follow.

Jim Hartley, CPA – Engagement Partner (resume attached) Will assist in the field as main contact

Jay McBee, CPA – Technical Reviewer (resume attached)

Theresa Goldstein - Senior (resume attached)

Christine Kenny, CPA – Senior (resume attached)

# **Jim Hartley**

# Partner – DiBartolomeo, McBee, Hartley & Barnes

# **Experience and Training**

Jim has over 35 years of public accounting experience and would serve as the engagement partner. His experience and training include:

- 35 years of non-profit and governmental experience.
- Specializing in serving entities ranging from Government to Associations and Special District audits.
- Has performed audits and advisory services for a variety of public sector entities.
- Has extensive experience performing audits of federal grant recipients in accordance with the Single Audit Act and the related Office of Management and Budget (OMB) guidelines.
- Experienced in maintaining the GFOA Certificate of Achievement.
- 120 hours of CPE credits over the past 3 years.

## **Recent Engagements**

Has provided audit services on governmental entities including towns, villages, cities, counties, special districts and community development districts. Jim has assisted with financial statement preparation, system implementation, and a variety of services to a wide range of non-profit and governmental entities. Jim currently provides internal audit and consulting services to governmental entities and non-profit agencies to assist in implementing and maintaining "best practice" accounting policies and procedures. Jim provides auditing services to the Fort Pierce Utilities Authority, St. Lucie County Fire District, City of Port St. Lucie, Tradition CDD #1 – 10, Southern Groves CDD #1-6, Multiple CDD audits, Town of St. Lucie Village, Town of Sewall's Point, Town of Jupiter Island along with several other entities, including Condo and Homeowner Associations.

# **Education and Registrations**

- Bachelor of Science in Accounting Sterling College.
- Certified Public Accountant

#### **Professional Affiliations**

- Member of the American Institute of Certified Public Accountants
- Member of the Florida Institute of Certified Public Accountants
- Member of the Florida Government Finance Officers Association

# **Volunteer Service**

- Treasurer & Executive Board St. Lucie County Chamber of Commerce
- Budget Advisory Board St. Lucie County School District
- Past Treasurer Exchange Club for Prevention of Child Abuse & Exchange Foundation Board
- Board of Directors State Division of Juvenile Justice

# Jay L. McBee

# Partner – DiBartolomeo, McBee, Hartley & Barnes

# **Experience and Training**

Jay has over 45 years of public accounting experience and would serve as the technical reviewer on the audit. His experience and training include:

- 45 years of government experience.
- Specializing in serving local government entities.
- Has performed audits and advisory services for a variety of public sector entities including counties, cities, special districts, and school districts.
- Has experience performing audits of federal grant recipients in accordance with the Single Audit Act and the related Office of Management and Budget (OMB) guidelines, including Circular A-133 and the Rules of the Auditor General.
- Has extensive experience in performing pension audits.
- Experienced in developing and maintaining the GFOA Certificate of Achievement.
- 120 Hours of relevant government CPE credits over the past 3 years.
- Experience in municipal bond and other governmental-financing options and offerings.

# **Recent Engagements**

Has provided auditing services on local governmental entities including towns, villages, cities, counties, special district and community development districts. Jay has assisted with financial preparation, system implementation, and a variety of government services to a wide range of governmental entities. Jay currently provides auditing services to the City of Port St. Lucie, City of Okeechobee Pension Trust Funds, St. Lucie County Fire District Pension funds, along with several other non-profit and governmental entities.

# **Education and Registrations**

- Bachelor of Science in Accounting and Quantitative Business Management West Virginia University.
- Certified Public Accountant

## **Professional Affiliations**

- Member of the American Institute of Certified Public Accountants
- Member of the Florida Institute of Certified Public Accountants
- Member of the Florida Government Finance Officers Association

# **Volunteer Service**

- Member of the St. Lucie County Citizens Budget Committee
- Finance committee for the First United Methodist Church
- Treasurer of Boys & Girls Club of St. Lucie County

# Theresa Goldstein

# Supervisor – DiBartolomeo, McBee, Hartley & Barnes

# **Experience and training**

Theresa has over 25 years of public accounting experience and would serve as the supervisor for the Constitutional Officers. Her experience and training include:

- 25 years of government experience.
- Specializing in serving local government entities.
- Has performed audits and advisory services for a variety of public sector entities including counties, cities, towns and special districts.
- Has extensive experience performing audits of federal grant recipients in accordance with the Single Audit Act and the related Office of Management and Budget (OMB) guidelines, including Circular A-133 and the Rules of the Auditor General.
- Experienced in maintaining the GFOA Certificate of Achievement.
- 100 hours of relevant government CPE credits over the past 3 years.

# **Recent Engagements**

Has provided audit services on governmental entities including towns, villages, cities, counties, special districts and community development districts. Theresa has assisted with financial statement preparation, system implementation, and a variety of services to a wide range of non-profit and governmental entities. Theresa currently provides internal audit and consulting services to multiple agencies to assist in implementing and maintaining "best practice" accounting policies and procedures. Engagements include City of Port St. Lucie, St. Lucie County Fire District, Town of Sewall's Point, Town of Jupiter Island, Multiple CDD audits, Tradition CDD #1-10, Southern Groves CDD #1-6 and Town of St. Lucie Village.

# **Education and Registrations**

- Bachelor of Science in Finance University of Central Florida
- Masters of Business Administration with concentration in Accounting Bryant College

## **Professional Affiliations**

- Associate Member of the Florida Institute of Certified Public Accountants
- Member of the Florida Government Finance Officers Association

# Christine M. Kenny, CPA

# Senior Staff - DiBartolomeo, McBee, Hartley & Barnes

# **Experience and training**

Christine has over 18 years of public accounting experience and would serve as a senior staff for the Constitutional Officers. Her experience and training include:

- 18 years of manager and audit experience.
- Has performed audits and advisory services for a variety of public sector entities including counties, cities, towns and special districts.
- Has experience performing audits of federal grant recipients in accordance with the Single Audit Act and the related Office of Management and Budget (OMB) guidelines, including Circular A-133 and the Rules of the Auditor General.
- 100 hours of relevant government CPE credits over the past 3 years.

# **Recent Engagements**

Has provided audit services on governmental entities including towns, villages, cities and special districts. Christine has assisted with financial statement preparation, system implementation, and a variety of services to a wide range of non-profit and governmental entities. Christine currently provides services to multiple agencies to assist in implementing and maintaining "best practice" accounting policies and procedures.

Engagements include St. Lucie County Fire District, City of Fort Pierce, Town of Sewall's Point, and Town of St. Lucie Village.

# **Education and Registrations**

- Bachelor of Science in Accounting Florida State University
- Professional Affiliations
- Active Member of the Florida Institute of Certified Public Accountants
- Active Member of the American Institute of Certified Public Accountants
- Member of the Florida Government Finance Officers Association

# PROFESSIONAL QUALIFICATIONS (CONTINUED)

# ➤ Governmental Audit Experience

DiBartolomeo, McBee, Hartley & Barnes, P.A., through its principals and members, has provided continuous in-depth professional accounting, auditing, and consulting services to local government units, nonprofit organizations, and commercial clients. Our professionals have developed considerable expertise in performing governmental audits and single audits and in preparing governmental financial statements in conformance with continually evolving GASB pronouncements, statements, and interpretations. All of the public sector entities we serve annually are required to be in accordance with GASB pronouncements and government auditing standards. We currently perform several Federal and State single audits in compliance with OMB Circular A-133 and under the Florida Single Audit Act. Our professionals are also experienced in assisting their clients with preparing Comprehensive Annual Financial Reports (GFOA).

All work performed by our firm is closely supervised by experienced certified public accountants. Only our most seasoned CPA's perform consulting services. Some of the professional accounting, auditing, and management consulting services currently provided to our local governmental clients include:

- ➤ Annual financial and compliance audits including Single Audits of State and Federal financial assistance programs under OMB A-133 audit criteria and the Florida Single Audit Act
- Assisting in compiling historical financial data for first-time and supplemental submissions for GFOA Certificate of Achievement of Excellence in Financial Reporting
- > Audits of franchise fees received from outside franchisees
- > Assistance with Implementation of GASB-34
- > Internal audit functions
- Fixed assets review and updating cost/depreciation allocations and methods

#### ADDITIONAL DATA

# > Procedures for Ensuring Quality Control & Confidentiality

Quality control in any CPA firm can never be taken for granted. It requires a continuing commitment to professional excellence. DiBartolomeo, McBee, Hartley & Barnes is formally dedicated to that commitment.

In an effort to continue to maintain the standards of working excellence required by our firm, DiBartolomeo, McBee, Hartley & Barnes, P.A. joined the Quality Review Program of the American Institute of Certified Public Accountants. To be a participating member firm, a firm must obtain an independent compliance review of its quality control policies and procedures to ascertain the firm's compliance with existing auditing standards on the applicable engagements. The scope of peer review is comprehensive in that it specifically reviews the following quality control policies and procedures of the participating firm:

- Professional, economic, and administrative independence
- Assignment of professional personnel to engagements
- Consultation on technical matters
- Supervision of engagement personnel
- ➤ Hiring and employment of personnel
- Professional development
- > Advancement
- Acceptance and continuance of clients
- > Inspection and review system

# > Independence

Independence is a hallmark of our profession. We encourage our staff to use professional judgment in situations where our independence could be impaired or the perception of a conflict of interest might exist. In the governmental sector, public perception is as important as professional standards. Therefore, independent auditors must exercise utmost care in the performance of their duties.

Our firm has provided continuous certified public accounting services in the government sector for 31 years, and we are independent of the Community Development Districts as defined by the following rules, regulations, and standards:

# ADDITIONAL DATA (CONTINUED)

# ➤ Independence (Continued)

- Au Section 220 Statements on Auditing Standards issued by the American Institute of Certified Public Accountants
- ➤ ET Sections 101 and 102 Code of Professional Conduct of the American Institute of Certified Public Accountants
- Chapter 21A-21, Florida Administrative Code
- Section 473.315, Florida Statutes
- Government Auditing Standards, issued by the Comptroller General of the United States

# > Computer Auditing Capabilities

DiBartolomeo, McBee, Hartley & Barnes' strong computer capabilities as demonstrated by our progressive approach to computer auditing and extensive use of microcomputers. Jay McBee is the MIS partner for DMHB. Jay has extensive experience in auditing and evaluating various computer systems and would provide these services in this engagement.

We view the computer operation as an integral part of its accounting systems. We would evaluate the computer control environment to:

- > Understand the computer control environment's effect on internal controls
- Conclude on whether aspects of the environment require special audit attention
- Make preliminary determination of comments for inclusion in our management letter

This evaluation includes:

- > System hardware and software
- Organization and administration
- Access

# **Contracts of Similar Nature within References**

Client	Years	Annual Audit In Accordance With GAAS	Engagement Partner	Incl. Utility Audit/ Consulting	GFOA Cert.	GASB 34 Implementation & Assistance	Total Hours
St. Lucie County Fire District Karen Russell, Clerk-Treasurer (772)462-2300	1984 - Current	4	Jim Hartley			4	250-300
City of Fort Pierce Johnna Morris, Finance Director (772)-460-2200	2005- current	٧	Mark Barnes		1	1	800
Fort Pierce Utilities Authority Nina Hurtubise, Finance Director (772)-466-1600	2005- current	4	Jim Hartley	4	1	4	600
Town of St. Lucie Village Diane Robertson, Town Clerk (772) 595-0663	1999 – current	٧	Jim Hartley			1	100
City of Okeechobee Pension Trust Funds Marita Rice, Supervisor of Finance (863)763-9460	1998 – current	<b>√</b>	Jay McBee				60
St. Lucie County Fire District 175 Pension Trust Fund Chris Bushman , Captain (772) 462-2300	1990 – current	1	Jay McBee				60
Tradition Community Development District 1-10 Alan Mishlove, District Finance Manager (407)382-3256	2002 - current	4	Jim Hartley			7	350
Legends Bay Community Development District Patricia Comings-Thibault (321)263-0132	2013- current	٧	Jim Hartley				50
Union Park Community Development District Patricia Comings-Thibault (321)263-0132	2013- current	1	Jim Hartley				50
Deer Island Community Development District Patricia Comings-Thibault (321)263-0132	2013- current	٧	Jim Hartley				50
Park Creek Community Development District Patricia Comings-Thibault (321)263-0132	2013- current	4	Jim Hartley				50
Waterleaf Community Development District Patricia Comings-Thibault (321)263-0132	2013- current	٧	Jim Hartley				50

#### TECHNICAL APPROACH

- a. An Express Agreement to Meet or Exceed the Performance Specifications.
  - 1. The audit will be conducted in compliance with the following requirements:
    - **a.** Rules of the Auditor General for form and content of governmental audits
    - **b.** Regulations of the State Department of Banking and Finance
    - **c.** Audits of State and Local Governmental Units-American Institute of Certified Public Accountants.
  - 2. The audit report shall contain the opinion of the auditor in reference to all financial statements, and an opinion reflecting compliance with applicable legal provisions.
  - 3. We will also provide the required copies of the audit report, the management letter, any related reports on internal control weaknesses and one copy of the adjusting journal entries and financial work papers.
  - 4. The auditor shall, at no additional charge, make all related work papers available to any Federal or State agency upon request in accordance with Federal and State Laws and Regulations.
  - 5. We will work in cooperation with the District, its underwriters and bond council in regard to any bond issues that may occur during the term of the contract.
  - 6. The financial statements shall be prepared in conformity with Governmental Accounting Standards Board Statement Number 34, 63 and 65.

We will commit to issuing the audit for each Fiscal year by June 1<sup>st</sup> of the following year. In order to ensure this we will perform interim internal control testing as required by January 31<sup>st</sup> from unaudited preliminary general ledgers provided. The remaining testing will be completed no later than May 1<sup>st</sup>. We will also review all minutes and subsequent needs related to the review of the minutes by January 30<sup>th</sup>. Follow up review will be completed as necessary.

# b. A Tentative Schedule for Performing the Key phases of the Audit

Audit Phase and Tasks	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.
I. Planning Phase:							
Meetings and discussions with Tapestry Community Development District personnel regarding operating, accounting and reporting matters							
Discuss management expectations, strategies and objectives							
Review operations  Develop engagement plan							
Study and evaluate internal controls							
Conduct preliminary analytical review							
II. Detailed Audit Phase:  Conduct final risk assessment							
Finalize audit approach plan							
Perform substantive tests of account balances							
Perform single audit procedures (if applicable)							
Perform statutory compliance testing							
III. Closing Phase:							
Review subsequent events, contingencies and commitments							
Complete audit work and obtain management representations							
Review proposed audit adjustments with client							
IV. Reporting Phase:							
Review or assist in preparation of financial statement for Creek Tapestry Community Development District							
Prepare management letter and other special reports							
Exit conference with Tapestry Community Development District officials and management							
Delivery of final reports							

#### b. SPECIFIC AUDIT APPROACH

Our partners are not strangers who show up for an entrance conference and an exit conference. We have developed an audit plan that allows the partners to directly supervise our staff in the field. By assigning two partners to the audit, we will have a partner on-site for a significant portion of the fieldwork. This also gives the District an additional contact individual for questions or problems that may arise during the audit.

The scope of our services will include a financial, as well as, a compliance audit of the District's financial statements. Our audit will be conducted in accordance with auditing standards generally accepted in the United States and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Additionally, our audit will be conducted in accordance with the provisions of Chapter 10.550, Rules of the Auditor General, which govern the conduct of local government entity audits performed in the State of Florida.

Our audit approach places emphasis on the accounting information system and how the data is recorded, rather than solely on the verification of numbers on a financial statement. This approach enables us to:

- Maximize our understanding of the District's operating environment
- Minimize time required conducting the audit since we start with broad considerations and narrow to specific audit objectives in critical areas

Our audit approach consists of four phases encompassing our audit process:

- ➤ Planning Phase
- ➤ Detailed Audit Phase
- **➤**Closing Phase
- **≻**Reporting

# **Planning Phase**

# **Meetings and Expectations:**

Our first step in this phase will be to set up a planning meeting with the financial and operating management of Tapestry Community Development District. Our goal here is to eliminate "surprises." By meeting with responsible officials early on we can discuss significant accounting policies, closing procedures and timetables, planned timing of our audit procedures and expectations of our work. This will also be the starting point for our discussions with management related to SAS No. 99-Consideration of Fraud in a Financial Statement Audit. Inquiries will be made regarding managements knowledge of fraud and on management's views regarding the risk of fraud.

# **Review Operations and Develop Engagement Plan**

It is critical that we understand the District's operating environment. To do this we will obtain and review such items as, organizational charts, recent financial statements, budget information, major contracts and lease agreements. We will also gather other information necessary to increase our understanding of the District's operations, organization, and internal control.

# **Study and Evaluate Internal Control**

As part of general planning, we will obtain an understanding and assessment of the District's control environment. This assessment involves a review of management's operating style, written internal control procedures, and the District's accounting system. The assessment is necessary to determine if we can rely on control procedures and thus reduce the extent of substantive testing.

We then test compliance with established control procedures by ascertaining that the significant strengths within the system are functioning as described to us. Generally, transactions are selected and reviewed in sufficient detail to permit us to formulate conclusions regarding compliance with control procedures and the extent of operation compliance with pertinent laws and regulations. This involves gaining an understanding of the District's procedures, laws and regulations, and testing systems for compliance by examining contracts, invoices, bid procedures, and other documents. After testing controls, we then evaluate the results of those tests and decide whether we can rely on controls and thus reduce other audit procedures.

# **Conduct Preliminary Analytical Review**

Also during the planning stage, we undertake analytical procedures that aid us in focusing our energies in the right direction. We call these analytical reviews.

A properly designed analytical review can be a very effective audit procedure in audits of governmental units. Analytical reviews consist of more than just a comparison of current-year actual results to prior-year actual results. Very effective analytical review techniques include trend analysis covering a number of years and comparisons of information not maintained totally within the financial accounting system, such as per capita information, prevailing market interest rates, housing statistics, etc.

Some examples of effective analytical reviews performed together and/or individually include:

- ➤ Comparison of current-year actual results with current-year budget for the current and past years with investigation of significant differences and/or trends
- > Trend analysis of the percentage of current-year revenues to current-year rates for the current and previous years with investigation of significant changes in the collection percentage
- > Trend analysis of the percentage of expenditures by function for the current and previous years with investigation of significant changes in percentages by department
- Monthly analysis of receipts compared to prior years to detect trends that may have audit implications

Conclusions reached enable us to determine the nature, timing and extent of other substantive procedures.

# **Detailed Audit Phase**

# **Conduct Final Risk Assessment and Prepare Audit Programs**

Risk assessment requires evaluating the likelihood of errors occurring that could have a material affect on the financial statements being audited. The conclusions we reach are based on many evaluations of internal control, systems, accounts, and transactions that occur throughout the audit. After evaluating the results of our tests of control and our final risk assessment we can develop detailed audit programs.

## **Perform Substantive Tests of Account Balances**

These tests are designed to provide reasonable assurance as to the validity of the information produced by the accounting system. Substantive tests involve such things as examining invoices supporting payments, confirmation of balances with independent parties, analytical review procedures, and physical inspection of assets. All significant accounts will be subjected to substantive procedures. Substantive tests provide direct evidence of the completeness, accuracy, and validity of data.

# Perform Single Audit Procedures (if applicable)

During the planning phase of the audit we will request and review schedules of expenditures of federal awards and state financial assistance. These schedules will be the basis for our determination of the specific programs we will test.

In documenting our understanding of the internal control system for the financial statement audit, we will identify control activities that impact major federal and state programs as well. This will allow us to test certain controls for the financial audit and the single audit concurrently. We will then perform additional tests of controls for each federal and state program selected for testing. We will then evaluate the results of the test of controls to determine the nature, timing and extent of substantive testing necessary to determine compliance with major program requirements.

# **Perform Statutory Compliance Testing**

We have developed audit programs for Tapestry Community Development District designed to test Florida Statutes as required by the Auditor General. These programs include test procedures such as general inquiries, confirmation from third parties, and examination of specific documents.

# Closing Phase

During the closing phase we perform detail work paper reviews, request legal letters, review subsequent events and proposed audit adjustments. Communication with the client is critical in this phase to ensure that the information necessary to prepare financial statements in conformity with accounting principles generally accepted in the United States has been obtained.

# Reporting Phase

# **Financial Statement Preparation**

As a local firm, we spend a considerable amount of time on financial statement preparation and support. With this in mind, we can assist in certain portions of the preparation of financial statements or simply review a draft of financials prepared by your staff. We let you determine our level of involvement.

# **Management Letters**

## We want to help you solve problems before they become major.

Our management letters go beyond citing possible deficiencies in the District's internal control structures. They identify opportunities for increasing revenues, decreasing costs, improving management information, protecting assets and improving operational efficiency.

The diversity of experience of our personnel and their independent and objective viewpoints make the comments, observations, and conclusions presented in our management letters a valuable source of information. We have provided positive solution-oriented objective recommendations to our governmental clients regarding investments, accounting accuracy, data processing, revenue bonds, payroll, utility billing, purchasing, budgeting, risk management, and internal auditing.

This review ensures the integrity of the factual data in the management letter but does not influence or impair our independence.

# **Exit Conferences and Delivery of Reports**

We anticipate meeting with appropriate District personnel in February and issuing the final required reports by the May meeting of each year.

# PROPOSED AUDIT FEE FOR EACH YEAR OF THE FIVE YEARS

DiBartolomeo, McBee, Hartley & Barnes P.A. will perform the annual audit of Tapestry Community Development District for the five years as follows:

September 30, 2024	\$ 3,450
September 30, 2025	\$ 3,560
September 30, 2026	\$ 3,700
September 30, 2027	\$ 3,850
September 30, 2028	\$ 4,000

In years of new debt issuance fees may be adjusted based on review with management.

# SECTION B



# Proposal to Provide Financial Auditing Services:

**TAPESTRY** 

**COMMUNITY DEVELOPMENT DISTRICT** 

Proposal Due: July 31, 2024 2:00PM

# **Submitted to:**

Tapestry
Community Development District
c/o District Manager
219 East Livingston Street
Orlando, Florida 32801

# Submitted by:

Antonio J. Grau, Partner Grau & Associates 951 Yamato Road, Suite 280 Boca Raton, Florida 33431

**Tel** (561) 994-9299

(800) 229-4728

Fax (561) 994-5823

tgrau@graucpa.com www.graucpa.com



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July 31, 2024

Tapestry Community Development District c/o District Manager 219 East Livingston Street Orlando, Florida 32801

Re: Request for Proposal for Professional Auditing Services for the fiscal year ended September 30, 2024, with an option for four (4) additional annual renewals.

Grau & Associates (Grau) welcomes the opportunity to respond to the Tapestry Community Development District's (the "District") Request for Proposal (RFP), and we look forward to working with you on your audit. We are an energetic and robust team of knowledgeable professionals and are a recognized leader of providing services to Community Development Districts. As one of Florida's few firms to primarily focus on government, we are especially equipped to provide you an effective and efficient audit.

Special district audits are at the core of our practice: **we have a total of 360 clients, 329 or 91% of which are special districts.** We know the specifics of the professional services and work products needed to meet your RFP requirements like no other firm. With this level of experience, we are able to increase efficiency, to provide immediate and continued savings, and to minimize disturbances to client operations.

## Why Grau & Associates:

## **Knowledgeable Audit Team**

Grau is proud that the personnel we assign to your audit are some of the most seasoned auditors in the field. Our staff performs governmental engagements year round. When not working on your audit, your team is refining their audit approach for next year's audit. Our engagement partners have decades of experience and take a hands-on approach to our assignments, which all ensures a smoother process for you.

#### **Servicing your Individual Needs**

Our clients enjoy personalized service designed to satisfy their unique needs and requirements. Throughout the process of our audit, you will find that we welcome working with you to resolve any issues as swiftly and easily as possible. In addition, due to Grau's very low turnover rate for our industry, you also won't have to worry about retraining your auditors from year to year.

# **Developing Relationships**

We strive to foster mutually beneficial relationships with our clients. We stay in touch year round, updating, collaborating and assisting you in implementing new legislation, rules and standards that affect your organization. We are also available as a sounding board and assist with technical questions.

# **Maintaining an Impeccable Reputation**

We have never been involved in any litigation, proceeding or received any disciplinary action. Additionally, we have never been charged with, or convicted of, a public entity crime of any sort. We are financially stable and have never been involved in any bankruptcy proceedings.

#### **Complying With Standards**

Our audit will follow the Auditing Standards of the AICPA, Generally Accepted Government Auditing Standards, issued by the Comptroller General of the United States, and the Rules of the Auditor General of the State of Florida, and any other applicable federal, state and local regulations. We will deliver our reports in accordance with your requirements.

This proposal is a firm and irrevocable offer for 90 days. We certify this proposal is made without previous understanding, agreement or connection either with any previous firms or corporations offering a proposal for the same items. We also certify our proposal is in all respects fair, without outside control, collusion, fraud, or otherwise illegal action, and was prepared in good faith. Only the person(s), company or parties interested in the project as principals are named in the proposal. Grau has no existing or potential conflicts and anticipates no conflicts during the engagement. Our Federal I.D. number is 20-2067322.

We would be happy to answer any questions or to provide any additional information. We are genuinely excited about the prospect of serving you and establishing a long-term relationship. Please do not hesitate to call or email either of our Partners, Antonio J. Grau, CPA (tgrau@graucpa.com) or David Caplivski, CPA (dcaplivski@graucpa.com) at 561.994.9299. We thank you for considering our firm's qualifications and experience.

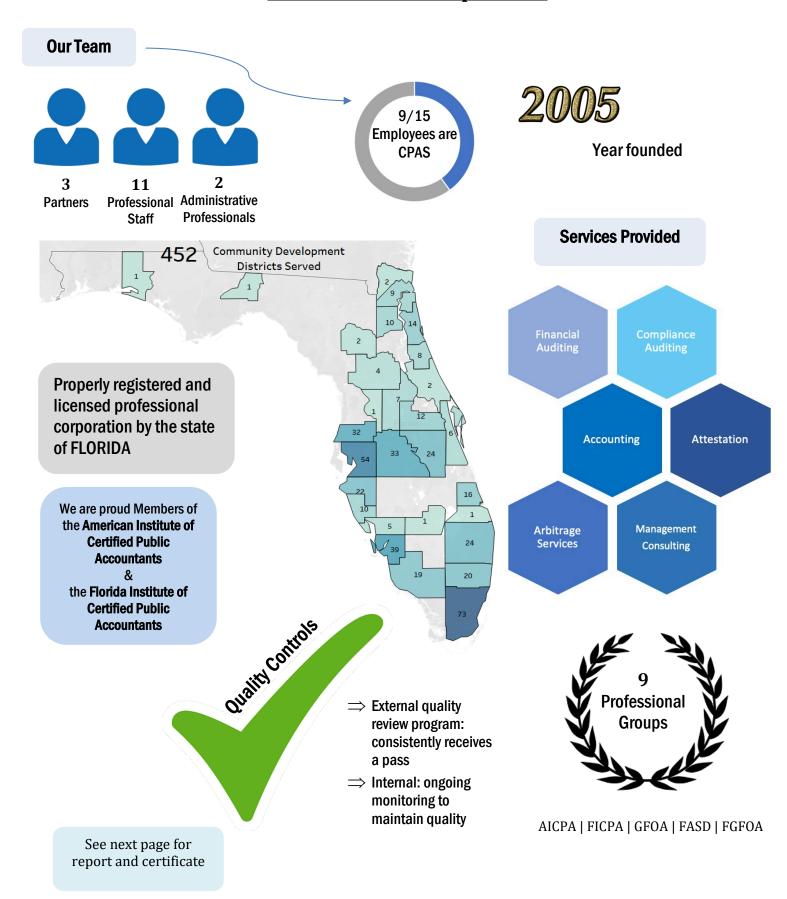
Very truly yours, Grau & Associates

Antonio J. Grau

# Firm Qualifications



### **Grau's Focus and Experience**









Peer Review Program

FICPA Peer Review Program Administered in Florida by The Florida Institute of CPAs

AICPA Peer Review Program
Administered in Florida
by the Florida Institute of CPAs

March 17, 2023

Antonio Grau Grau & Associates 951 Yamato Rd Ste 280 Boca Raton, FL 33431-1809

Dear Antonio Grau:

It is my pleasure to notify you that on March 16, 2023, the Florida Peer Review Committee accepted the report on the most recent System Review of your firm. The due date for your next review is December 31, 2025. This is the date by which all review documents should be completed and submitted to the administering entity.

As you know, the report had a peer review rating of pass. The Committee asked me to convey its congratulations to the firm.

Thank you for your cooperation.

Sincerely,

FICPA Peer Review Committee

Peer Review Team FICPA Peer Review Committee

850.224.2727, x5957

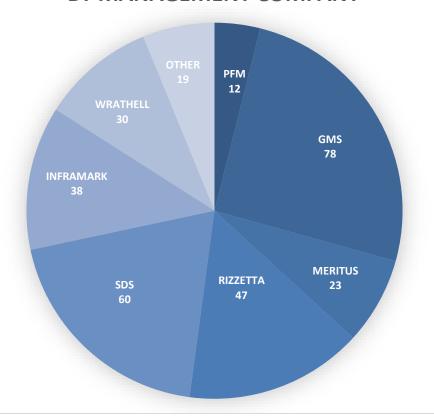
cc: Daniel Hevia, Racquel McIntosh

Firm Number: 900004390114 Review Number: 594791

# Firm & Staff Experience



# GRAU AND ASSOCIATES COMMUNITY DEVELOPMENT DISTRICT EXPERIENCE BY MANAGEMENT COMPANY



### **Profile Briefs:**

# Antonio J GRAU, CPA (Partner)

Years Performing
Audits: 35+
CPE (last 2 years):
Government
Accounting, Auditing:
24 hours; Accounting,
Auditing and Other:
56 hours
Professional
Memberships: AICPA,
FICPA, FGFOA, GFOA

# David Caplivski, CPA (Partner)

Years Performing
Audits: 13+
CPE (last 2 years):
Government
Accounting, Auditing:
24 hours; Accounting,
Auditing and Other:
64 hours
Professional
Memberships: AICPA,
FICPA, FGFOA, FASD

"Here at Grau & Associates, staying up to date with the current technological landscape is one of our top priorities. Not only does it provide a more positive experience for our clients, but it also allows us to perform a more effective and efficient audit. With the every changing technology available and utilized by our clients, we are constantly innovating our audit process."

- Tony Grau

"Quality audits and exceptional client service are at the heart of every decision we make. Our clients trust us to deliver a quality audit, adhering to high standards and assisting them with improvements for their organization."

- David Caplivski



### **YOUR ENGAGEMENT TEAM**

Grau's client-specific engagement team is meticulously organized in order to meet the unique needs of each client. Constant communication within our solution team allows for continuity of staff and audit team.

The Certified Information Technology Professional (CITP) Partner will bring a unique blend of IT expertise and understanding of accounting principles to the financial statement audit of the District.



The assigned personnel will work closely with the partner and the District to ensure that the financial statements and all other reports are prepared in accordance with professional standards and firm policy. Responsibilities will include planning the audit; communicating with the client and the partners the progress of the audit; and determining that financial statements and all reports issued by the firm are accurate, complete and are prepared in accordance with professional standards and firm policy.

The Engagement Partner will participate extensively during the various stages of the engagement and has direct responsibility for engagement policy, direction, supervision, quality control, security, confidentiality of information of the engagement and communication with client personnel. The engagement partner will also be involved directing the development of the overall audit approach and plan; performing an overriding review of work papers and ascertain client satisfaction.





# Antonio 'Tony ' J. Grau, CPA Partner

Contact: tgrau@graucpa.com | (561) 939-6672

### **Experience**

For over 30 years, Tony has been providing audit, accounting and consulting services to the firm's governmental, non-profit, employee benefit, overhead and arbitrage clients. He provides guidance to clients regarding complex accounting issues, internal controls and operations.

As a member of the Government Finance Officers Association Special Review Committee, Tony participated in the review process for awarding the GFOA Certificate of Achievement in Financial Reporting. Tony was also the review team leader for the Quality Review of the Office of Management Audits of School Board of Miami-Dade County. Tony received the AICPA advanced level certificate for governmental single audits.

### **Education**

University of South Florida (1983)
Bachelor of Arts
Business Administration

### Clients Served (partial list)

(>300) Various Special Districts, including:

Bayside Improvement Community Development District Dunes Community Development District Fishhawk Community Development District (I,II,IV) Grand Bay at Doral Community Development District Heritage Harbor North Community Development District St. Lucie West Services District Ave Maria Stewardship Community District Rivers Edge II Community Development District Bartram Park Community Development District Bay Laurel Center Community Development District

Boca Raton Airport Authority Greater Naples Fire Rescue District Key Largo Wastewater Treatment District Lake Worth Drainage District South Indian River Water Control

### Professional Associations/Memberships

American Institute of Certified Public Accountants Florida Government Finance Officers Association Florida Institute of Certified Public Accountants Government Finance Officers Association Member City of Boca Raton Financial Advisory Board Member

### **Professional Education** (over the last two years)

<u>Course</u>	<u>Hours</u>
Government Accounting and Auditing	24
Accounting, Auditing and Other	<u>56</u>
Total Hours	80 (includes of 4 hours of Ethics CPE)





### David Caplivski, CPA/CITP, Partner

Contact: dcaplivski@graucpa.com / 561-939-6676

Experience

Grau & Associates Partner 2021-Present
Grau & Associates Manager 2014-2020
Grau & Associates Senior Auditor 2013-2014
Grau & Associates Staff Auditor 2010-2013

#### **Education**

Florida Atlantic University (2009) Master of Accounting Nova Southeastern University (2002) Bachelor of Science Environmental Studies

### Certifications and Certificates

Certified Public Accountant (2011)
AICPA Certified Information Technology Professional (2018)
AICPA Accreditation COSO Internal Control Certificate (2022)

### Clients Served (partial list)

(>300) Various Special Districts
 Aid to Victims of Domestic Abuse
 Boca Raton Airport Authority
 Broward Education Foundation
 CareerSource Brevard
 Hispanic Human Resource Council
 Loxahatchee Groves Water Control District
 Pinetree Water Control District
 San Carlos Park Fire & Rescue Retirement Plan

CareerSource Central Florida 403 (b) Plan

City of Lauderhill GERS

South Trail Fire Protection & Rescue District

South Trail Fire Protection & Rescue District

Loure

City of Parkland Police Pension Fund
City of Sunrise GERS
Coquina Water Control District
Central County Water Control District
Town of Hypoluxo
Town of Hillsboro Beach
Town of Lantana

City of Miami (program specific audits)

Town of Lauderdale By-The-Sea Volunteer Fire Pension

City of West Park
Coquina Water Control District
East Central Regional Wastewater Treatment Facl.
East Naples Fire Control & Rescue District

Town of Pembroke Park
Village of Wellington
Village of Golf

### Professional Education (over the last two years)

<u>course</u>	<u>110u1 5</u>
Government Accounting and Auditing	24
Accounting, Auditing and Other	<u>64</u>
Total Hours	88 (includes 4 hours of Ethics CPE)

### **Professional Associations**

Cource

Member, American Institute of Certified Public Accountants Member, Florida Institute of Certified Public Accountants Member, Florida Government Finance Officers Association Member, Florida Association of Special Districts



## References



We have included three references of government engagements that require compliance with laws and regulations, follow fund accounting, and have financing requirements, which we believe are similar to the District.

### **Dunes Community Development District**

**Scope of Work** Financial audit **Engagement Partner** Antonio J. Grau

**Dates** Annually since 1998

**Client Contact** Darrin Mossing, Finance Director

475 W. Town Place, Suite 114 St. Augustine, Florida 32092

904-940-5850

### **Two Creeks Community Development District**

**Scope of Work** Financial audit **Engagement Partner** Antonio J. Grau

**Dates** Annually since 2007

**Client Contact** William Rizzetta, President

3434 Colwell Avenue, Suite 200

Tampa, Florida 33614

813-933-5571

### Journey's End Community Development District

**Scope of Work** Financial audit **Engagement Partner** Antonio J. Grau

**Dates** Annually since 2004

Client Contact Todd Wodraska, Vice President

2501 A Burns Road

Palm Beach Gardens, Florida 33410

561-630-4922



# Specific Audit Approach



### **AUDIT APPROACH**

### Grau's Understanding of Work Product / Scope of Services:

We recognize the District is an important entity and we are confident our firm is eminently qualified to meet the challenges of this engagement and deliver quality audit services. You would be a valued client of our firm and we pledge to commit all firm resources to provide the level and quality of services (as described below) which not only meet the requirements set forth in the RFP but will exceed those expectations. Grau & Associates fully understands the scope of professional services and work products requested. Our audit will follow the Auditing Standards of the AICPA, Generally Accepted Government Auditing Standards, issued by the Comptroller General of the United States, and the Rules of the Auditor General of the State of Florida and any other applicable Federal, State of Local regulations. We will deliver our reports in accordance with your requirements.

### Proposed segmentation of the engagement

Our approach to the audit engagement is a risk-based approach which integrates the best of traditional auditing techniques and a total systems concept to enable the team to conduct a more efficient and effective audit. The audit will be conducted in three phases, which are as follows:



### **Phase I - Preliminary Planning**

A thorough understanding of your organization, service objectives and operating environment is essential for the development of an audit plan and for an efficient, cost-effective audit. During this phase, we will meet with appropriate personnel to obtain and document our understanding of your operations and service objectives and, at the same time, give you the opportunity to express your expectations with respect to the services that we will provide. Our work effort will be coordinated so that there will be minimal disruption to your staff.

#### During this phase we will perform the following activities:

- » Review the regulatory, statutory and compliance requirements. This will include a review of applicable federal and state statutes, resolutions, bond documents, contracts, and other agreements;
- » Read minutes of meetings;
- » Review major sources of information such as budgets, organization charts, procedures, manuals, financial systems, and management information systems;
- » Obtain an understanding of fraud detection and prevention systems;
- » Obtain and document an understanding of internal control, including knowledge about the design of relevant policies, procedures, and records, and whether they have been placed in operation;
- Assess risk and determine what controls we are to rely upon and what tests we are going to perform and perform test of controls;
- » Develop audit programs to incorporate the consideration of financial statement assertions, specific audit objectives, and appropriate audit procedures to achieve the specified objectives;
- » Discuss and resolve any accounting, auditing and reporting matters which have been identified.



### Phase II - Execution of Audit Plan

The audit team will complete a major portion of transaction testing and audit requirements during this phase. The procedures performed during this period will enable us to identify any matter that may impact the completion of our work or require the attention of management. Tasks to be performed in Phase II include, but are not limited to the following:

- » Apply analytical procedures to further assist in the determination of the nature, timing, and extent of auditing procedures used to obtain evidential matter for specific account balances or classes of transactions:
- » Perform tests of account balances and transactions through sampling, vouching, confirmation and other analytical procedures; and
- » Perform tests of compliance.

### **Phase III - Completion and Delivery**

In this phase of the audit, we will complete the tasks related to year-end balances and financial reporting. All reports will be reviewed with management before issuance, and the partners will be available to meet and discuss our report and address any questions. Tasks to be performed in Phase III include, but are not limited to the following:

- » Perform final analytical procedures;
- » Review information and make inquiries for subsequent events; and
- » Meeting with Management to discuss preparation of draft financial statements and any potential findings or recommendations.

You should expect more from your accounting firm than a signature in your annual financial report. Our concept of truly responsive professional service emphasizes taking an active interest in the issues of concern to our clients and serving as an effective resource in dealing with those issues. In following this approach, we not only audit financial information with hindsight but also consider the foresight you apply in managing operations.

Application of this approach in developing our management letter is particularly important given the increasing financial pressures and public scrutiny facing today's public officials. We will prepare the management letter at the completion of our final procedures.

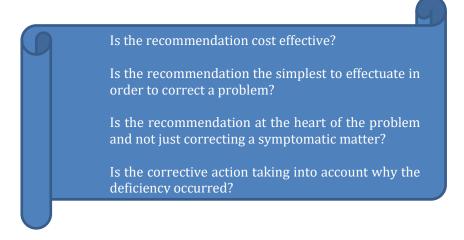
In preparing this management letter, we will initially review any draft comments or recommendations with management. In addition, we will take necessary steps to ensure that matters are communicated to those charged with governance.

In addition to communicating any recommendations, we will also communicate the following, if any:

- » Significant audit adjustments:
- » Significant deficiencies or material weaknesses;
- » Disagreements with management; and
- » Difficulties encountered in performing the audit.



Our findings will contain a statement of condition describing the situation and the area that needs strengthening, what should be corrected and why. Our suggestions will withstand the basic tests of corrective action:



To assure full agreement with facts and circumstances, we will fully discuss each item with Management prior to the final exit conference. This policy means there will be no "surprises" in the management letter and fosters a professional, cooperative atmosphere.

### **Communications**

We emphasize a continuous, year-round dialogue between the District and our management team. We regularly communicate through personal telephone calls and electronic mail throughout the audit and on a regular basis.

Our clients have the ability to transmit information to us on our secure client portal with the ability to assign different staff with separate log on and viewing capability. This further facilitates efficiency as all assigned users receive electronic mail notification as soon as new information has been posted into the portal.



### **Cost of Services**



Our proposed all-inclusive fees for the financial audit for the fiscal years ended September 30, 2024-2028 are as follows:

Year Ended September 30,	Fee
2024	\$3600
2025	\$3700
2026	\$3800
2027	\$3900
2028	<u>\$4000</u>
TOTAL (2024-2028)	<b>\$19000</b>

The above fees are based on the assumption that the District maintains its current level of operations. Should conditions change or Bonds are issued the fees would be adjusted accordingly upon approval from all parties concerned.



# **Supplemental Information**



### **PARTIAL LIST OF CLIENTS**

SPECIAL DISTRICTS	Governmental Audit	Single Audit	Utility Audit	Current Client	Year End
Boca Raton Airport Authority	✓	✓		✓	9/30
Captain's Key Dependent District	✓			✓	9/30
Central Broward Water Control District	✓			✓	9/30
Coquina Water Control District	✓			✓	9/30
East Central Regional Wastewater Treatment Facility	✓		✓		9/30
Florida Green Finance Authority	✓				9/30
Greater Boca Raton Beach and Park District	✓			✓	9/30
Greater Naples Fire Control and Rescue District	✓	<b>✓</b>		✓	9/30
Green Corridor P.A.C.E. District	✓			✓	9/30
Hobe-St. Lucie Conservancy District	✓			✓	9/30
Indian River Mosquito Control District	✓				9/30
Indian Trail Improvement District	✓			✓	9/30
Key Largo Wastewater Treatment District	✓	<b>✓</b>	✓	✓	9/30
Lake Asbury Municipal Service Benefit District	✓			✓	9/30
Lake Padgett Estates Independent District	✓			✓	9/30
Lake Worth Drainage District	✓			✓	9/30
Loxahatchee Groves Water Control District	✓				9/30
Old Plantation Control District	✓			✓	9/30
Pal Mar Water Control District	✓			✓	9/30
Pinellas Park Water Management District	✓			✓	9/30
Pine Tree Water Control District (Broward)	✓			✓	9/30
Pinetree Water Control District (Wellington)	✓				9/30
Port of The Islands Community Improvement District	✓		✓	✓	9/30
Ranger Drainage District	✓	✓		✓	9/30
Renaissance Improvement District	✓			✓	9/30
San Carlos Park Fire Protection and Rescue Service District	✓			✓	9/30
Sanibel Fire and Rescue District	✓			✓	9/30
South Central Regional Wastewater Treatment and Disposal Board	✓				9/30
South-Dade Venture Development District	✓			✓	9/30
South Indian River Water Control District	✓	✓		✓	9/30
South Trail Fire Protection & Rescue District	✓			✓	9/30
Spring Lake Improvement District	✓			✓	9/30
St. Lucie West Services District	✓		✓	✓	9/30
Sunrise Lakes Phase IV Recreation District	✓			✓	9/30
Sunshine Water Control District	✓			✓	9/30
Sunny Hills Units 12-15 Dependent District	✓			✓	9/30
West Villages Independent District	✓			✓	9/30
Various Community Development Districts (452)	✓			✓	9/30
TOTAL	490	5	4	484	



### **ADDITIONAL SERVICES**

### **CONSULTING / MANAGEMENT ADVISORY SERVICES**

Grau & Associates also provide a broad range of other management consulting services. Our expertise has been consistently utilized by Governmental and Non-Profit entities throughout Florida. Examples of engagements performed are as follows:

- Accounting systems
- Development of budgets
- · Organizational structures
- Financing alternatives
- IT Auditing

- Fixed asset records
- Cost reimbursement
- Indirect cost allocation
- Grant administration and compliance

### **ARBITRAGE**

The federal government has imposed complex rules to restrict the use of tax-exempt financing. Their principal purpose is to eliminate any significant arbitrage incentives in a tax-exempt issue. We have determined the applicability of these requirements and performed the rebate calculations for more than 150 bond issues, including both fixed and variable rate bonds.

73 Current
Arbitrage
Calculations

We look forward to providing Tapestry Community Development District with our resources and experience to accomplish not only those minimum requirements set forth in your Request for Proposal, but to exceed those expectations!

For even more information on Grau & Associates please visit us on <a href="https://www.graucpa.com">www.graucpa.com</a>.



# BOARD OF SUPERVISORS MEETING

# **SECTION III**

# SECTION D

### **RESOLUTION 2025-01**

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE TAPESTRY COMMUNITY DEVELOPMENT DISTRICT ELECTING THE OFFICERS OF THE DISTRICT AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the Tapestry Community Development District (the "District") is a local unit of special purpose government created and existing pursuant to Chapter 190, Florida Statutes; and

WHEREAS, the Board of Supervisors of the District ("Board") desires to elect the Officers of the District.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE TAPESTRY COMMUNITY DEVELOPMENT DISTRICT:

Section	l•	is elected Chairperson.
Section 2	2.	is elected Vice-Chairperson.
Section 3	3.	is elected Secretary.
Section 4	1.	is elected Assistant Secretary.
		is elected Assistant Secretary.
		is elected Assistant Secretary.
		is elected Assistant Secretary.
Section 5	5.	is elected Treasurer.
Section (	<b>5.</b>	is elected Assistant Treasurer.
		is elected Assistant Treasurer.
Section '	7. This Resolution shal	l become effective immediately upon its adoption.
PASSEI	AND ADOPTED this 25	th day of March, 2025.
ATTEST:		TAPESTRY COMMUNITY DEVELOPMENT DISTRICT
Secretary/Assist	ant Secretary	Chairperson/Vice-Chairperson

# **MINUTES**

# MINUTES OF MEETING TAPESTRY COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Tapestry Community Development District was held Wednesday, June 26, 2024 at 11:30 a.m. in the Hart Memorial Central Library, 211 E. Dakin Avenue, Room 120, Kissimmee, Florida.

### Present and constituting a quorum were:

Robert Price Chairman
Raymond Sanchez Vice Chairman
Anderson Moran Assistant Secretary
Duane "Rocky" Owen Assistant Secretary
Tom Franklin Assistant Secretary

Also present were:

Tricia Adams District Manager

Lindsay Whelan District Counsel *via Zoom*Bennett Davenport Kutak Rock *via Zoom* 

Jarett Wright Field Manager

#### FIRST ORDER OF BUSINESS Roll Call

Ms. Adams called the meeting to order at 11:30 a.m., called the roll and stated Supervisor Sanchez was appointed at the last Board meeting in March and before this meeting started, he was administered his Oath of Office.

### SECOND ORDER OF BUSINES Public Comment Period

There being no comments, the next item followed.

### THIRD ORDER OF BUSINESS Organizational Matters

- A. Appointment of Individual to Fill Vacancy in GE Seat 4
- B. Oath of Office to Newly Appointed Supervisor(s)
- C. Consideration of Resolution 2024-05 Electing Officers

On MOTION by Mr. Moran seconded by Mr. Sanchez Mr. Price was appointed Chairman.

On MOTION by Mr. Price seconded by Mr. Moran with all in favor Mr. Sanchez was appointed vice Chairman and the remaining Supervisors as Assistant Secretaries.

On MOTION by Mr. Moran seconded by Mr. Sanchez with all in favor Resolution 2024-05 was approved reflecting Robert Price as Chairman, Raymond Sanchez Vice Chair, Mr. Moran, Mr. Owen and Mr. Franklin Assistant Secretaries, with the balance of officers remaining the same.

Mr. Davenport gave an overview of the Sunshine Law, public records law, Florida code of ethics for public officers, Form 1, Form 1f, Form 8b, and the necessity to complete four hours of ethics training.

### FOURTH ORDER OF BUSINESS

**Approval of the Minutes of the March 7, 2024 Meeting** 

On MOTION by Mr. Moran seconded by Mr. Sanchez with all in favor the minutes of the March 7, 2024 meeting were approved as presented.

### FIFTH ORDER OF BUSINESS

### **Public Hearing**

On MOTION by Mr. Sanchez seconded by Mr. Moran with all in favor the public hearing was opened.

There being no public present to comment,

On MOTION by Mr. Sanchez seconded by Mr. Moran with all in favor the public hearing was closed.

### A. Consideration of Resolution 2024-06 Adopting the Fiscal Year 2025 Budget and Relating to the Annual Appropriations

Ms. Adams gave an overview of Resolution 2024-06 and reviewed each section of the proposed Fiscal Year 2025 budget.

On MOTION by Mr. Moran seconded by Mr. Sanchez with all in favor Resolution 2024-06 Adopting the Fiscal Year 2025 Budget and Relating to the Annual Appropriations was approved.

### B. Consideration of Resolution 2024-07 Imposing Special Assessments and Certifying an Assessment Roll

Ms. Adams gave an overview of Resolution 2024-07.

On MOTION by Mr. Sanchez seconded by Mr. Price with all in favor Resolution 2024-07 Imposing Special Assessments and Certifying an Assessment Roll was approved.

### SIXTH ORDER OF BUSINESS Consideration of Resolution 2024-08 Declaring a Board Vacancy

Ms. Adams stated after a CDD has been in existence for five years and there are 250 registered voters the election transitions from a landowner election to the general election format. This year there was a qualifying period with the Osceola County elections office and no qualified electors from the District went to the office and qualified. We do have vacancies that will be effective November 19, 2024. This resolution was prepared by District counsel.

Mr. Davenport stated seats 3, 4, and 5 were up for general election, the qualifying period is over, no one qualified for these seats so as of right now the supervisors sitting in those seats will remain until we can appoint qualified electors to take their place.

On MOTION by Mr. Moran seconded by Mr. Price with all in favor Resolution 2024-08 Declaring a Board Vacancy was approved.

### SEVENTH ORDER OF BUSINESS Appointment of Audit Committee and Chairman

Ms. Adams stated Community Development Districts are required to have an annual independent audit conducted and there is a process whereby the Board appoints an audit committee and the audit committee approves the solicitation for audit services. Immediately after this meeting, we will have an Audit Committee meeting.

On MOTION by Mr. Price seconded by Mr. Sanchez with all in favor the Board members were appointed to serve as the Audit Committee.

### EIGHTH ORDER OF BUSINESS Presentation of Fiscal Year 2023 Audit Report

Ms. Adams stated this audit goes through the financial records and in the management letter there are no current year or prior year findings or recommendations and we are in compliance with the rules of the auditor general for the State of Florida. This is a clean audit.

On MOTION by Mr. Price seconded by Mr. Sanchez with all in favor the Fiscal Year 2023 Audit was accepted and staff was authorized to transmit the final report to the State of Florida.

#### NINTH ORDER OF BUSINESS

### **Staff Reports**

### A. Attorney

### i. Memorandum Regarding Public Records Designation and Appointments

Mr. Davenport stated this memo clarifies some confusion my firm has seen recently regarding the maintenance of District records. The two main persons that are going to be associated with records retention and maintenance are going to be your records custodian and custodian management liaison. The records custodian is an appointed officer that is in charge of these responsibilities and the various responsibilities of the records management liaison are listed in the memo. The designations for each of these positions are listed in Exhibit A.

### ii. Memorandum Regarding CDD Goals and Objectives

Mr. Davenport stated there were a number of changes to statutes affecting special Districts this past legislative session. One affects CDDs specifically, HB 7103 requires that the CDD adopt goals and performance measures every year and to determine whether the CDD met the goals. We must complete this by October 1<sup>st</sup> and then on December 1, 2025 we will consider whether the Board accomplished these fiscal year goals. We have a set of goals and performance measures for your consideration a little further in the agenda.

### B. Engineer

There being no comments, the next item followed.

### C. Manager

### i. Approval of Check Register

Ms. Adams presented the check register from March 16, 2024 through May 31, 2024 in the amount of \$49,005.95.

On MOTION by Mr. Moran seconded by Mr. Sanchez with all in favor the check register was approved.

### ii. Balance Sheet and Income Statement

A copy of the balance sheet and income statement were included in the agenda package. No Board action was required.

### iii. Presentation of Series 2016 Arbitrage Rebate Calculation Report

Ms. Adams stated your 2016 bond was a tax-exempt bond and the IRS asserts that the District cannot be earning more interest than it is paying on the bonds. Each year these arbitrage reports are run to determine whether we are earning more interest than we are paying and this report is asserting that there is no arbitrage rebate liability.

On MOTION by Mr. Sanchez seconded by Mr. Price with all in favor the Arbitrage Rebate Calculation Report for the Series 2016 Bonds was accepted.

### iv. Adoption of District Goals and Objectives

Ms. Adams stated when our firm became aware of this new State law and prepared a memorandum that we are presenting to be in compliance and to ensure that we meet the October 1<sup>st</sup> deadline. This is something we will present annually. In the future if the Board wants to tailor this specific to Tapestry, we will take direction from the Board. We prepared goals and objections that meet the statutory requirements without a lot of onerous steps: community communication and engagement, infrastructure and facilities maintenance and financial transparency and accountability. We identified quantifiable goals that can be answered with a yes or no.

On MOTION by Mr. Moran seconded by Mr. Price with all in favor the District's Goals and Objectives was approved.

### v. Presentation of Registered Voters 1,192

A copy of the letter from the supervisor of elections indicating there are 1,192 registered voters residing in the District was included in the agenda package.

### vi. Approval of Fiscal Year 2025 Meeting Schedule

On MOTION by Mr. Moran seconded by Mr. Price with all in favor the notice that the Board will meet on an as needed basis in Fiscal Year 2025 was approved.

### vii. Form 1 Filing Reminder – Due July 1st

Ms. Adams stated this is just to remind you to file the Form 1 by July 1<sup>st</sup>.

### D. Field Manager's Report

Mr. Wright stated on the field side everything is standard right now, just routine maintenance with our landscaper and aquatics contracts. Our landscapers will pick up any trash on the pond banks and mow and trim to the water's edge. Anything in the water is not under contract for cleaning. We have issues trying to set an appropriate price for an aquatics vendor to come out and pick up trash because it may be eight hours one week and five minutes the next. GMS staff will go out on a as needed basis and pick up everything. This way the aquatics people are only there to treat aquatics. The plants that were recently installed are established and healthy, the only issue is we lost about 20 dwarf ixoras due to the drought but they will be replaced.

### TENTH ORDER OF BUSINESS Supervisor's Requests

Mr. Owen stated as a harbinger on my being on many Boards I must emphasize that forms be filed timely otherwise there is a penalty for every day you do not file. I know a lady whose daughter contracted leukemia she didn't file and she got fined \$3,000. Also do not talk to each other about what goes on out there. Also do not comingle your private records with District records.

### **ELEVENTH ORDER OF BUSINESS** General Audience Comments

There being no comments, the next item followed.

### TWELFTH ORDER OF BUSINESS Adjournment

On MOTION by Mr. Moran seconded by Mr. Price with all in favor the meeting adjourned at 12:35 p.m.

Secretary/Assistant Secretary	Chairman/Vice Chairman

# SECTION VI

#### RESOLUTION 2025-02

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE TAPESTRY COMMUNITY DEVELOPMENT DISTRICT APPROVING PROPOSED BUDGET(S) FOR FY 2026; SETTING A PUBLIC HEARING THEREON AND DIRECTING PUBLICATION; ADDRESSING TRANSMITTAL AND POSTING REQUIREMENTS; ADDRESSING SEVERABILITY AND EFFECTIVE DATE.

WHEREAS, for the fiscal year beginning October 1, 2025, and ending September 30, 2026 ("FY 2026"), the District Manager prepared and submitted to the Board of Supervisors ("Board") of the Tapestry Community Development District ("District") prior to June 15, 2025, the proposed budget(s) attached hereto as Exhibit A ("Proposed Budget"); and

**WHEREAS**, the Board now desires to set the required public hearing on the Proposed Budget.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE TAPESTRY COMMUNITY DEVELOPMENT DISTRICT:

- 1. **PROPOSED BUDGET APPROVED.** The Proposed Budget attached hereto as **Exhibit A** is hereby approved preliminarily.
- 2. **SETTING A PUBLIC HEARING; DIRECTING PUBLICATION.** A public hearing on said approved Proposed Budget is hereby declared and set for the following date, time, and location, and District staff is directed to provide notice of the same in accordance with Florida law:

DATE: June 24, 2025 TIME: 9:15 A.M.

LOCATION: Hart Memorial Central Library

211 E. Dakin Avenue Kissimmee, Florida 34741

- 3. TRANSMITTAL TO LOCAL GENERAL PURPOSE GOVERNMENT; POSTING OF PROPOSED BUDGET. The District Manager is hereby directed to (i) submit a copy of the Proposed Budget to the applicable local general-purpose government(s) at least 60 days prior to its adoption, and (ii) post the approved Proposed Budget on the District's website in accordance with Chapter 189, Florida Statutes.
- 4. **SEVERABILITY; EFFECTIVE DATE.** The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof. This Resolution shall take effect immediately upon adoption.

### PASSED AND ADOPTED THIS $25^{TH}$ DAY OF MARCH, 2025.

ATTEST:	TAPESTRY COMMUNITY DEVELOPMENT DISTRICT
Secretary / Assistant Secretary	Chair/Vice Chair, Board of Supervisors
Exhibit A: Proposed Budg	get

### Exhibit A

### **Proposed Budget**

# **Tapestry**

Community Development District

Proposed Budget FY 2026

Presented by:



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Assessment Comparison	7

# Tapestry Community Development District Proposed Budget General Fund

Description	Adopted Budget FY2025	Actuals Thru 2/28/25	Projected Next 7 Months	Projected Thru 9/30/25	Proposed Budget FY 2026
REVENUES:					
Special Assessments - On Roll	\$203,354	\$195,153	\$8,201	\$203,354	\$203,354
Interest income	\$54	\$29	\$40	\$69	\$37
Carry Forward Surplus	\$80,870	\$80,870	\$0	\$80,870	\$84,237
TOTAL REVENUES	\$284,279	\$276,052	\$8,241	\$284,293	\$287,627
EXPENDITURES:					
Administrative					
Supervisor Fees	\$4,000	\$0	\$1,000	\$1,000	\$4,000
FICA Taxes	\$153	\$0	\$65	\$65	\$153
Engineering	\$10,000	\$0	\$5,000	\$5,000	\$10,000
Attorney	\$12,000	\$623	\$872	\$1,495	\$12,000
Annual Audit	\$3,800	\$0	\$3,800	\$3,800	\$3,800
Assessment Administration	\$2,783	\$2,783	\$0	\$2,783	\$2,783
Arbitrage Rebate	\$450	\$0	\$450	\$450	\$450
Dissemination Agent	\$3,675	\$1,531	\$2,144	\$3,675	\$3,785
Trustee Fees	\$3,500	\$0	\$3,500	\$3,500	\$3,850
Management Fees	\$45,000	\$18,750	\$26,250	\$45,000	\$45,000
Information Technology	\$1,260	\$525	\$735	\$1,260	\$1,298
Website Maintenance	\$840	\$350	\$490	\$840	\$865
Telephone	\$300	\$0	\$150	\$150	\$300
Postage & Delivery	\$800	\$248	\$348	\$596	\$800
Insurance General Liability	\$8,710	\$7,662	\$0	\$7,662	\$10,017
Printing & Binding	\$500	\$0	\$200	\$200	\$200
Legal Advertising	\$2,500	\$0	\$500	\$500	\$2,500
Other Current Charges	\$2,000	\$418	\$586	\$1,004	\$2,000
Office Supplies	\$500	\$0	\$150	\$150	\$500
Property Appraiser	\$600	\$348	\$0	\$348	\$600
Dues, Licenses & Subscriptions	\$175	\$175	\$0	\$175	\$175
TOTAL ADMINISTRATIVE	\$103,546	\$33,415	\$46,239	\$79,654	\$105,075

## **Community Development District**

## Proposed Budget General Fund

	Adopted Budget	Actuals Thru	Projected Next	Projected Thru	Proposed Budget
Description	FY2025	2/28/25	7 Months	9/30/25	FY 2026
Operations & Maintenance					
Field Expenditures					
Field Management	\$15,750	\$6,563	\$9,188	\$15,750	\$16,223
Property Insurance	\$10,000	\$1,916	\$0	\$1,916	\$4,000
Landscape Maintenance	\$48,000	\$20,000	\$28,000	\$48,000	\$50,400
Landscape Contingency	\$17,000	\$0	\$2,500	\$2,500	\$17,000
Lake Maintenance	\$8,883	\$2,676	\$3,746	\$6,422	\$9,327
Stormwater Maintenance	\$20,000	\$0	\$2,500	\$2,500	\$20,000
Wetland Maintenance	\$4,600	\$0	\$1,000	\$1,000	\$4,600
General Repairs & Maintenance	\$11,000	\$0	\$2,500	\$2,500	\$11,000
Midge Management	\$37,500	\$15,548	\$21,767	\$37,314	\$39,375
Contingency	\$8,000	\$0	\$2,500	\$2,500	\$10,628
TOTAL FIELD EXPENDITURES	\$180,733	\$46,702	\$73,700	\$120,403	\$182,552
TOTAL EXPENDITURES	\$284,279	\$80,117	\$119,940	\$200,056	\$287,627
EXCESS REVENUES (EXPENDITURES)	\$0	\$195,936	(\$111,699)	\$84,237	\$0

 $\begin{array}{ccc} \text{Net Assessments} & \$ & 203,354 \\ \text{Add: Discounts \& Collection} & & 12,980 \\ \text{Gross Assessments} & \$ & 216,334 \\ \end{array}$ 

			Total	Gross O&M	Net O&M
Product Type	Units	ERU	ERU	Per Unit	Per Unit
Townhouse	304	0.6	182	\$133.66	\$125.64
Single-Family 40'	337	0.9	303	\$200.50	\$188.47
Single-Family 45'	101	1.0	101	\$222.78	\$209.41
Single-Family 50'	249	1.1	274	\$245.05	\$230.35
Single-Family 60'	85	1.3	111	\$289.61	\$272.23
	1076		971		

## **Community Development District**

### **Budget Narrative**

Fiscal Year 2025

#### **REVENUES**

### Special Assessments-Tax Roll

The District will levy a Non-Ad Valorem assessment on platted parcels within the District in order to pay for the operating expenditures during the Fiscal Year.

## **Expenditures - Administrative**

### **Supervisors Fees**

Chapter 190, Florida Statutes, allows for each Board member to receive \$200 per meeting, not to exceed \$4,800 per year paid to each Supervisor for the time devoted to District business and meetings.

#### FICA Taxes

Payroll taxes on Board of Supervisor's compensation. The budgeted amount for the fiscal year is calculated at 7.65% of the total Board of Supervisor's payroll expenditures.

#### Engineering

The District's engineer, Hanson, Walter, & Associates, provides general engineering services to the District, e.g. attendance and preparation for monthly board meetings, review invoices, etc.

#### Attorney

 $The \ District's \ legal \ counsel, \ Kutak \ Rock \ LLP, \ provides \ general \ legal \ services \ to \ the \ District, \ e.g. \ attendance \ and \ preparation for \ meetings, \ preparation \ and \ review \ of \ agreements, \ resolutions, \ etc. \ as \ directed \ by \ the \ Board \ of \ Supervisors \ and \ the \ District \ Manager.$ 

#### Annual Audit

The District is required by Florida Statutes to arrange for an independent audit of its financial records by an Independent Certified Public Accounting firm. The District has contracted with Grau & Associates.

### Assessment Roll Administration

The District has contracted with Governmental Management Services-Central Florida LLC to levy and administer the collection of non-advalorem assessments on all assessable property within the District.

#### **Arbitrage Rebate**

The District has contracted with AMTEC to annually calculate the District's Arbitrage Rebate Liability on the Series 2016 Special Assessment Revenue Bonds.

## **Dissemination Agent**

The District is required by the Security and Exchange Commission to comply with Rule 15c2-12(b)(5) which relates to additional reporting requirements for its Series 2016 Special Assessment Revenue Bonds.

## Trustee Fees

 $The \ District \ has issued the Series \ 2016 \ Special \ Assessment \ Revenue \ Bonds \ with fees \ relating to the \ Trustee \ at \ Regions \ Bank.$ 

## Management Fees

The District receives Management, Accounting and Administrative services as part of a Management Agreement with Governmental Management Services-Central Florida, LLC. The services include but are not limited to, recording and transcription of board meetings, administrative services, budget preparation, all financial reporting, annual audits, etc.

## Information Technology

Represents various cost of information technology with Governmental Management Services-Central Florida LLC for the District such as video conferencing, cloud storage and servers, positive pay implementation and programming for fraud protection,

## Website Maintenance

Represents the costs with Governmental Management Services – Central Florida, LLC associated with monitoring and maintaining the District's website created in accordance with Chapter 189, Florida Statutes. These services include site performance assessments, security and firewall maintenance, updates, document uploads, hosting and domain renewals, website backups, etc.

## **Communication - Telephone**

New internet and Wi-Fi service for Office.

## Postage and Delivery

Actual postage and/or freight used for District mailings including vendor checks and other correspondence.

## Insurance General Liability

The District's General Liability & Public Officials Liability Insurance policy is with a qualified entity that specializes in providing insurance coverage to governmental agencies.

## **Printing and Binding**

 $Copies \ used \ in \ the \ preparation \ of \ required \ mailings \ and \ other \ special \ projects.$ 

## **Community Development District**

### **Budget Narrative**

Fiscal Year 2025

## **Expenditures - Administrative (continued)**

### **Legal Advertising**

The District is required to advertise various notices for Board meetings and other public hearings in a newspaper of general circulation.

## Other Current Charges

 $This includes monthly \ bank \ charges \ and \ any \ other \ miscellaneous \ expenses \ that \ incur \ during \ the \ year.$ 

#### Office Supplies

 $Supplies \ used \ in \ the \ preparation \ and \ binding \ of \ agenda \ packages, required \ mailings, and \ other \ special \ projects.$ 

### **Property Appraiser**

Represents a fee charged by Osceola County Property Appraiser's office for assessment administration services.

#### Due, Licenses & Subscriptions

 $The \ District \ is \ required \ to \ pay \ an \ annual \ fee \ to \ the \ Florida \ Department \ of \ Commerce \ for \ \$175.$ 

### Expenditures - Field

### **Field Management**

The District has contracted with Governmental Management Services-Central Florida, LLC to provide onsite field management of contracts for the District such as landscape and lake maintenance. Services to include onsite inspections, meetings with contractors, attend Board meetings and receive and respond to property owner phone calls and emails.

#### **Property Insurance**

The District's property insurance coverage will be provided by Florida Insurance Alliance (FIA). FIA specializes in providing insurance coverage to governmental agencies.

### Landscape Maintenance

The District has contracted with Blade Runners Commercial Landscaping to provide monthly landscape services to common areas overseen by the District.

Description	Monthly	Annual
Landscaping Maintenance	\$4,200	\$50,400

## **Landscape Contingency**

Represents estimated costs for any additional landscape expenditure not covered under the monthly landscape maintenance

## Lake Maintenance

The District has contracted with Applied Aquatic Management, Inc. to schedule inspections and treatments of aquatic weeds and algae within CDD lakes.

Description	Monthly	Annual
Lake Maintenance - 5 Lakes	\$740	\$8,883
Contingency		\$444
	Total	\$9327

## **Stormwater Maintenance**

 $The \ District \ will \ incur \ costs \ related \ to \ maintaining \ the \ storm \ water \ systems. \ The \ amount \ is \ based \ on \ estimated \ costs.$ 

## Wetland Maintenance

The District will incur costs related to maintaining the wetlands located within its boundaries. The amount is based on estimated

Description	Quarterly	Annual
Wetland Maintenance	\$1,150	\$4,600

## **Plant Replacement**

 $\dot{\textbf{R}} \textbf{Persents estimated costs related to the possible replacement of landscaping needed throughout the fiscal year.} \\$ 

## General Repairs & Maintenance

Represents estimated costs related to repairs and maintenance across commons areas in the District boundaries.

## Midge Management

 $Represents\ the\ contracted\ monthly\ fee\ for\ Midge\ Management\ with\ Clarke\ Environmental.$ 

Description	Monthly	Annual
Midge Maintenance	\$3,266	\$39,186
Contingency		\$189
	Total	\$39375

## Expenditures - Field (continued)

## Contingency

Represents unforeseen field expenditures not budgeted for in other line items.

## **Community Development District**

## **Proposed Budget**

Debt Service Series 2016 Special Assessment Revenue Bonds

	Adopted Budget	Actuals Thru	Projected Next	Projected Thru	Proposed Budget
Description	FY2025	2/28/25	7 Months	9/30/25	FY 2026
REVENUES:					
Special Assessments-On Roll	\$465,237	\$446,527	\$18,711	\$465,237	\$465,237
Interest Earnings	\$22,158	\$10,578	\$14,810	\$25,388	\$12,694
Carry Forward Surplus <sup>(1)</sup>	\$235,116	\$275,981	\$0	\$275,981	\$303,346
TOTAL REVENUES	\$722,511	\$733,086	\$33,520	\$766,606	\$781,278
EXPENDITURES:					
Interest - 11/1	\$151,630	\$151,630	\$0	\$151,630	\$148,230
Interest - 5/1	\$151,630	\$0	\$151,630	\$151,630	\$148,230
Principal - 5/1	\$160,000	\$0	\$160,000	\$160,000	\$170,000
TOTAL EXPENDITURES	\$463,260	\$151,630	\$311,630	\$463,260	\$466,460
EXCESS REVENUES (EXPENDITURES)	\$259,251	\$581,456	(\$278,109.56)	\$303,346	\$314,818
				Interest 11/1/26	\$144,150
				Net Assessments	\$ 465,237
			Add: Dis	counts & Collection	\$ 29,696
				Gross Assessments =	\$ 494,933
			Total	Gross Debt	Net Debt
Product Type	Units	ERU	ERU	Per Unit	Per Unit
Townhouse	304	0.6	182	\$307	\$287
Single-Family 40'	337	0.9	303	\$460	\$431
Single-Family 45'	101	1.0	101	\$511	\$479

1.1

1.3

274

111

971

\$562

\$664

\$527

\$623

249

85

1076

Single-Family 50'

Single-Family 60'

# **Tapestry**Community Development District

## AMORTIZATION SCHEDULE

## Debt Service Series 2016 Special Assessment Revenue Bonds

Period	Outstanding Balance	Coupons	Principal	Interest	Annual Debt Service
11/01/24	6,185,000	4.250%	_	151,630	151,630.00
05/01/25	6,185,000	4.250%	160,000	151,630	101,000.00
11/01/25	6,025,000	4.250%	-	148,230	459,860.00
05/01/26	6,025,000	4.800%	170,000	148,230	157,000.00
11/01/26	5,855,000	4.800%	170,000	144,150	462,380.00
05/01/27	5,855,000	4.800%	180,000	144,150	402,300.00
11/01/27	5,675,000	4.800%	100,000	139,830	463,980.00
05/01/28	5,675,000	4.800%	185,000	139,830	103,700.00
11/01/28	5,490,000	4.800%	103,000	135,390	460,220.00
05/01/29	5,490,000	4.800%	195,000	135,390	100,220.00
11/01/29	5,295,000	4.800%	173,000	130,710	461,100.00
05/01/30	5,295,000	4.800%	205,000	130,710	101,100.00
11/01/30	5,090,000	4.800%	203,000	125,790	461,500.00
05/01/31	5,090,000	4.800%	215,000	125,790	101,500.00
11/01/31	4,875,000	4.800%	213,000	120,630	461,420.00
05/01/32	4,875,000	4.800%	225,000	120,630	101,120.00
11/01/32	4,650,000	4.800%	223,000	115,230	460,860.00
05/01/33	4,650,000	4.800%	235,000	115,230	100,000.00
11/01/33	4,415,000	4.800%	233,000	109,590	459,820.00
05/01/34	4,415,000	4.800%	250,000	109,590	157,020.00
11/01/34	4,165,000	4.800%	230,000	103,590	463,180.00
05/01/35	4,165,000	4.800%	260,000	103,590	103,100.00
11/01/35	3,905,000	4.800%	200,000	97,350	460,940.00
05/01/36	3,905,000	4.800%	275,000	97,350 97,350	100,710.00
11/01/36	3,630,000	5.000%	273,000	90,750	463,100.00
05/01/37	3,630,000	5.000%	285,000	90,750	103,100.00
11/01/37	3,345,000	5.000%	203,000	83,625	459,375.00
05/01/38	3,345,000	5.000%	300,000	83,625	157,575.00
11/01/38	3,045,000	5.000%	-	76,125	459,750.00
05/01/39	3,045,000	5.000%	315,000	76,125	137,730.00
11/01/39	2,730,000	5.000%	515,000	68,250	459,375.00
05/01/40	2,730,000	5.000%	335,000	68,250	137,373.00
11/01/40	2,395,000	5.000%	-	59,875	463,125.00
05/01/41	2,395,000	5.000%	350,000	59,875	103,123.00
11/01/41	2,045,000	5.000%	-	51,125	461,000.00
05/01/42	2,045,000	5.000%	370,000	51,125	101,000.00
11/01/42	1,675,000	5.000%	-	41,875	463,000.00
05/01/43	1,675,000	5.000%	390,000	41,875	105,000.00
11/01/43	1,285,000	5.000%	-	32,125	464,000.00
05/01/44	1,285,000	5.000%	405,000	32,125	101,000.00
11/01/44	880,000	5.000%	-	22,000	459,125.00
05/01/45	880,000	5.000%	430,000	22,000	107,120.00
11/01/45	450,000	5.000%	130,000	11,250	463,250.00
05/01/46	450,000	5.000%	450,000	11,250	461,250.00
Total			\$6,185,000	\$4,118,240	\$10,303,240

## **Community Development District**

# Non-Ad Valorem Assessments Comparison 2025-2026

Neighborhood	0&M Units	Bonds 2016 Units	Annual Maintenance Assessments		Annual Debt Assessments			Total Assessed Per Unit			
			FY 2026	FY2025	Increase/ (decrease)	FY 2026	FY2025	Increase/ (decrease)	FY 2026	FY2025	Increase/ (decrease)
Townhouse	304	304	\$133.66	\$133.66	\$0.00	\$305.80	\$305.80	\$0.00	\$439.46	\$439.46	\$0.00
Single-Family 40'	337	337	\$200.49	\$200.49	\$0.00	\$458.70	\$458.70	\$0.00	\$659.19	\$659.19	\$0.00
Single-Family 45'	101	101	\$222.77	\$222.77	\$0.00	\$509.66	\$509.66	\$0.00	\$732.43	\$732.43	\$0.00
Single-Family 50'	249	249	\$245.05	\$245.05	\$0.00	\$560.63	\$560.63	\$0.00	\$805.68	\$805.68	\$0.00
Single-Family 60'	85	85	\$289.60	\$289.60	\$0.00	\$662.56	\$662.56	\$0.00	\$952.17	\$952.17	\$0.00
Total	1076	1076									
Townhouse	304	304	\$40,633.64	\$40,633.64	\$0.00	\$92,962.45	\$92,962.45	\$0.00	\$133,596.10	\$133,596.10	\$0.00
Single-Family 40'	337	337	\$67,566.80	\$67,566.80	\$0.00	\$154,580.66	\$154,580.66	\$0.00	\$222,147.46	\$222,147.46	\$0.00
Single-Family 45'	101	101	\$22,499.99	\$22,499.99	\$0.00	\$51,475.92	\$51,475.92	\$0.00	\$73,975.91	\$73,975.91	\$0.00
Single-Family 50'	249	249	\$61,017.29	\$61,017.29	\$0.00	\$139,596.58	\$139,596.58	\$0.00	\$200,613.88	\$200,613.88	\$0.00
Single-Family 60'	85	85	\$24,616.32	\$24,616.32	\$0.00	\$56,317.72	\$56,317.72	\$0.00	\$80,934.04	\$80,934.04	\$0.00
	1076	1076									
Gross Assessments			\$216,334.04	\$216,334.04	\$0.00	\$494,933.33	\$494,933.33	\$0.00	\$711,267.38	\$711,267.38	\$0.00
Less: Discount	4.00%		\$8,653.36	\$8,653.36	\$0.00	\$19,797.33	\$19,797.33	\$0.00	\$28,450.69	\$28,450.69	\$0.00
Less: Commission fees	2.00%		\$4,326.68	\$4,326.68	\$0.00	\$9,898.67	\$9,898.67	\$0.00	\$14,225.35	\$14,225.35	\$0.00
Net Assessments			\$203,354.00	\$203,354.00	\$0.00	\$465,237.33	\$465,237.33	\$0.00	\$668,591.34	\$668,591.34	\$0.00

# **SECTION VII**

# SECTION B

# SECTION 1



# HANSON, WALTER & ASSOCIATES, INC.

## PROFESSIONAL ENGINEERING, SURVEYING & PLANNING

March 19, 2025

Tapestry Community Development District Attn: Ms. Tricia Adams, District Manager 219 E. Livingston St. Orlando, FL 32801

Re: Tapestry CDD Hourly Rate Increase Request HWA Job # 5042

Dear Ms. Adams,

It has been a pleasure and an honor to be with the firm serving as District Engineer since 2014 and look forward to being able to continue serving the District in the future. We have successfully assisted with and completed numerous projects over the past 11 years and hope that the District has been satisfied with all aspects of our services and personnel over an extraordinary length of time. Our firm prides itself in servicing all of our clients as a partner to the best of our ability to achieve the successful outcome expected, and the Tapestry Community Development District is no exception.

That being said, there does come a time when we have to evaluate our firm's compensation in providing engineering and surveying services on an ongoing basis. We have been pleased to be able to provide our services for the past 11 years at the same hourly rate since day one and just like any industry or profession out there, our costs increase annually in the normal course of a growing economy and with inflation. Admittedly, we have been behind on this request, especially considering the last four to five years in which the cost of labor, materials, and equipment has risen dramatically.

At this time, we would like to present our firm's current hourly rate schedule, which has been in effect for the past couple of years to the District. Attached is a summary of our current rates with the District which have been in effect since 2014 and our new rates for the Board of Supervisor's review, consideration and approval and would ask they become effective June 1, 2025.

If you have any questions, comments, or concerns we would be happy to discuss them with you in an effort to continue being able to move forward in serving as your District Engineer.

Sincerely,

Mark Vincutonis

Mark Vincutonis, P.E.

8 Broadway, Suite 104 – Kissimmee, Florida 34741-5708 – Phone: 407-847-9433 Engineering Fax: 321-442-1045 – Surveying Fax: 407-847-2499 – Email: <a href="https://doi.org/10.108/j.com/hum20148-1.045">https://doi.org/10.108/j.com/hum20148-1.045</a> – Surveying Fax: 407-847-2499 – Email: <a href="https://doi.org/10.108/j.com/hum20148-1.045">https://doi.org/10.108/j.com/hum20148-1.045</a>

# Tapestry CDD Hourly Fee Rates

	Current	New
	Hourly Rate	Hourly Rate
	Since 2014	
Position / Employee / Labor		
Principal	\$200.00	\$330.00
Principal Land Surveyor	\$105.00	\$200.00
Project Manager	\$125.00	\$200.00
Associate Land Surveyor	\$95.00	\$175.00
GPS Survey Crew	\$135.00	\$175.00
Engineer	\$85.00	\$165.00
Survey Field Crew	\$125.00	\$155.00
Inspector	\$75.00	\$150.00
Land Planner	\$75.00	\$150.00
Constuction Manager	\$75.00	\$150.00
Senior Design Technician (CAD)	\$70.00	\$140.00
Design Technician (CAD)	\$65.00	\$125.00
Project Coordinator	\$50.00	\$100.00
Accounting Services	\$50.00	\$90.00
Secretarial Services	\$37.00	\$75.00
Expenses (% Markup)		
Prints 24"x36" / 30"x42"	2.00/3.00	2.00 / 3.00
Sub-Consultant Services	15%	15%
Overnight/Courier Services (UPS)	20%	20%
Permit/Application Fees	10%	10%
Printing/Graphics/Postage	20%	20%
Out of Town Expenses	30%	30%

# SECTION C

# SECTION 1

## Tapestry Community Development District

## Summary of Check Register

June 1, 2024 to February 28, 2025

Bank	Date	Date Check No.'s		Amount		
General Fund						
deneral runa	6/4/24	634-635	\$	7,109.51		
	6/11/24	636	\$	450.00		
	6/18/24	637	\$	3,800.00		
	6/25/24	638-640	\$	7,033.33		
	7/2/24	641		4,000.00		
	7/11/24	642-643	\$ \$ \$	6,184.14		
	7/18/24	644-645	\$	2,759.50		
	7/25/24	646-647	\$	5,078.26		
	8/1/24	648-650		9,823.26		
	8/15/24	651-652	\$	5,427.65		
	8/22/24	653	\$ \$ \$	3,109.51		
	8/30/24	654	\$	1,250.00		
	9/5/24	655-656	\$	13,578.00		
	9/12/24	657-658	\$	5,786.14		
	9/27/24	659-661	\$	12,618.80		
	10/1/24	662-663		4,126.50		
	10/14/24	664-665	\$	5,740.84		
	10/24/24	666-668	\$	1,294.17		
	10/31/24	669-670	\$ \$ \$	5,444.49		
	11/7/24	671	\$	4,000.00		
	11/14/24	672	\$	5,546.14		
	11/21/24	673	\$	669.00		
	12/6/24	674-676	\$ \$ \$ \$ \$	804,265.00		
	12/12/24	677	\$	5,628.91		
	12/19/24	678	\$	6,219.02		
	1/9/25	679-681	\$	12,701.41		
	1/21/25	682-685	\$	434,559.95		
	2/10/25	686-687	\$	4,348.01		
	2/26/25	688	\$	5,634.84		
		Total Amou	nt \$	1,388,186.38		

AP300R YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER RUN 3/19/25 PAGE 1
\*\*\* CHECK DATES 06/01/2024 - 02/28/2025 \*\*\* TAPESTRY GENERAL FUND

*** CHECK DATES 06/01/2024 - 02/28/2025 ***	TAPESTRY GENERAL FUND BANK A TAPESTRY-GENERAL FUN			
CHECK VEND#INVOICEEXPENSED TO. DATE DATE INVOICE YRMO DPT ACCT	VENDOR NAME # SUB SUBCLASS	STATUS	AMOUNT	CHECK AMOUNT #
6/04/24 00022 6/01/24 4059271 202406 320-5380 LANDSCAPE MAINT-JUN24	0-46200	*	4,000.00	
DANDSCAPE MAINI-00N24	BLADE RUNNERS COMMERCIAL LANDSCAR	PIN		4,000.00 000634
6/04/24 00023 5/15/24 00103245 202405 320-5380 MOSOUITO MAINT-MAY24	0-46800	*	3,109.51	
MODQUITO MAINI MAIZI	CLARKE ENVIRONMENTAL MOSQUITO			3,109.51 000635
6/11/24 00016 6/06/24 6606-06- 202406 310-5130 ARBITRAGE S2016 FY24	0-31200	*	450.00	
	AMTEC			450.00 000636
6/18/24 00010 2/05/24 25176 202402 310-5130 AUDIT FYE 09/30/2023	0-32200	*	3,800.00	
A0D11 F1E 07/30/2023	GRAU AND ASSOCIATES			3,800.00 000637
6/25/24 00015 5/31/24 220066 202405 320-5380 POND MAINTENANCE-MAY24		*	631.00	
	APPLIED AQUATIC MANAGEMENT, INC.			631.00 000638
6/25/24 00023 6/17/24 00103323 202406 320-5380 MOSQUITO MAINT-JUN24		*	3,109.51	
	CLARKE ENVIRONMENTAL MOSQUITO			3,109.51 000639
6/25/24 00012 6/20/24 06202024 202406 300-2070 ASSESSMENT TSFR S2016		*	3,292.82	
ADDEDDIMENT TOTAL DESCRIPTION OF THE PROPERTY	TAPESTRY CDD C/O REGIONS BANK			3,292.82 000640
7/02/24 00022 7/16/24 4059380 202407 320-5380 LANDSCAPE MAINT-JUL24		*	4,000.00	
	BLADE RUNNERS COMMERCIAL LANDSCAF	PIN 		4,000.00 000641
7/11/24 00001 7/01/24 341 202407 310-5130 MANAGEMENT FEES-JUL24	0-34000	*	3,443.92	
7/01/24 341 202407 310-5130 WEBSITE ADMIN-JUL24		*	66.67	
7/01/24 341 202407 310-5130 INFORMATION TECH-JUL24		*	100.00	
7/01/24 341 202407 310-5130 DISSEMINATION SVCS-JUL2	0-31300	*	291.67	
7/01/24 341 202407 310-5130 POSTAGE-JUL24	0-42000	*	83.48	
7/01/24 341 202407 310-5130 COPIES-JUL24	0-42500	*	36.90	
7/01/24 342 202407 320-5380 FIELD MANAGEMENT-JUL24	0-12000	*	1,250.00	

AP300R YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER RUN 3/19/25 PAGE 2
\*\*\* CHECK DATES 06/01/2024 - 02/28/2025 \*\*\* TAPESTRY GENERAL FUND

*** CHECK DATES 06/01/2024 - 02/28/2025 ***	TAPESTRY GENERAL FUND BANK A TAPESTRY-GENERAL FUN			
CHECK VEND#INVOICEEXPENSED TO. DATE DATE INVOICE YRMO DPT ACCT	VENDOR NAME # SUB SUBCLASS	STATUS	AMOUNT	CHECK AMOUNT #
7/01/24 342 202407 310-5130 ORLANDO SENTINEL-JUL24	0-48000	*	197.00	
ONDERDO DENTINEE COEZT	GOVERNMENTAL MANAGEMENT SERVICES-	CF		5,469.64 000642
7/11/24 00006 6/30/24 09573411 202406 310-5130 NOT OF BUDGET/BOS MEETI		*	714.50	
NOT OF BUDGET/BOS MEETI	TRIBUNE PUBLISHING COMPANY LLC DB	A		714.50 000643
7/18/24 00015 6/30/24 220873 202406 320-5380	0-46400	*	631.00	
POND MAINTENANCE-JUN24	APPLIED AQUATIC MANAGEMENT, INC.			631.00 000644
7/18/24 00018 7/17/24 3423668 202406 310-5130	0-31500	*	2,128.50	
GEN COUNSEL-5/6-6/27/24	KUTAK ROCK LLP			2,128.50 000645
7/25/24 00023 7/15/24 00103409 202407 320-5380	0-46800	*	3,109.51	
MOSQUITO MAINT-JUL24	CLARKE ENVIRONMENTAL MOSQUITO			3,109.51 000646
7/25/24 00009 7/18/24 5291462 202406 310-5130			1,968.75	
ENGINEERING SVCS-JUN24	HANSON, WALTER & ASSOCIATES, INC.			1,968.75 000647
8/01/24 00015 7/15/24 221212 202407 320-5380 POND MAINTENANCE-JUL24		*	631.00	
	APPLIED AQUATIC MANAGEMENT, INC.			631.00 000648
8/01/24 00022 8/01/24 4059453 202408 320-5380 LANDSCAPE MAINT-AUG24	0-46200	*	4,000.00	
LANDSCAPE MAINT-AUG24	DIADE DIMMEDE COMMEDCIAL LANDCOAD	IN		4,000.00 000649
8/01/24 00001 6/01/24 339 202406 310-5130	0-34000	*	3,443.92	
MANAGEMENT FEES-JUN24 6/01/24 339 202406 310-5130		*	66.67	
WEBSITE ADMIN-JUN24 6/01/24 339 202406 310-5130	0-35100	*	100.00	
INFORMATION TECH-JUN24 6/01/24 339 202406 310-5130		*	291.67	
DISSEMINATION SVCS-JUN2 6/30/24 346 202406 320-5380		*	1,290.00	
POND TRASH REMOVAL	GOVERNMENTAL MANAGEMENT SERVICES-	CF		5,192.26 000650
8/15/24 00001 8/01/24 343 202408 310-5130 MANAGEMENT FEES-AUG24	0-34000	*	3,443.92	
MANAGEMENI FEES-AUG24				

AP300R YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER RUN 3/19/25 PAGE 3
\*\*\* CHECK DATES 06/01/2024 - 02/28/2025 \*\*\* TAPESTRY GENERAL FUND

childre brille	E	BANK A TAPESTRY-GENERAL FUN			
CHECK VEND# DATE	INVOICEEXPENSED TO DATE INVOICE YRMO DPT ACCT#	VENDOR NAME SUB SUBCLASS	STATUS	AMOUNT	CHECK AMOUNT #
	8/01/24 343 202408 310-51300-	-35200	*	66.67	
	WEBSITE ADMIN-AUG24 8/01/24 343 202408 310-51300-	-35100	*	100.00	
	INFORMATION TECH-AUG24 8/01/24 343 202408 310-51300-	-31300	*	291.67	
	DISSEMINATION SVCS-AUG24 8/01/24 343 202408 310-51300-	-51000	*	.09	
	OFFICE SUPPLIES-AUG24 8/01/24 343 202408 310-51300-	-42000	*	48.30	
	POSTAGE-AUG24 8/01/24 345 202408 320-53800-	-12000	*	1,250.00	
	FIELD MANAGEMENT-AUG24	GOVERNMENTAL MANAGEMENT SERVICES	-CF		5,200.65 000651
8/15/24 00006	7/31/24 09732111 202407 310-51300-	-48000	*	227.00	
	REQ FOR PROP FOR AUDIT	TRIBUNE PUBLISHING COMPANY LLC D	BA		227.00 000652
8/22/24 00023	8/15/24 00103483 202408 320-53800-	-46800	*	3,109.51	
	MOSQUITO MAINT-AUG24	CLARKE ENVIRONMENTAL MOSQUITO			3,109.51 000653
8/30/24 00001	6/01/24 340 202406 320-53800-	-12000	*	1,250.00	
	FIED MANAGEMENT-00024	GOVERNMENTAL MANAGEMENT SERVICES	-CF		1,250.00 000654
9/05/24 00022	9/01/24 4059531 202409 320-53800- LANDSCAPE MAINT-SEP24		*	4,000.00	
	LANDSCAFE PIATINI SEF 24	BLADE RUNNERS COMMERCIAL LANDSCA	PIN		4,000.00 000655
	8/30/24 08302024 202409 300-15500-	-10000	*	9,578.00	
	F125 INSURANCE POLICY	EGIS INSURANCE ADVISORS, LLC			9,578.00 000656
	8/31/24 222229 202408 320-53800- LAKE MAINTENANCE-AUG24		*	631.00	
		APPLIED AQUATIC MANAGEMENT, INC.			631.00 000657
	9/01/24 347 202409 310-51300- MANAGEMENT FEE-SEPT24		*	3,443.92	
	9/01/24 347 202409 310-51300-	-35200	*	66.67	
	9/01/24 347 202409 310-51300- INFORMATION TECH-SEPT24		*	100.00	
	9/01/24 347 202409 310-51300- DISSEMINATION SVCS-SEPT24		*	291.67	

AP300R YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER RUN 3/19/25 PAGE 4
\*\*\* CHECK DATES 06/01/2024 - 02/28/2025 \*\*\* TAPESTRY GENERAL FUND

		BANK A TAPESTRY-GENERAL	FUN		
CHECK VEND# DATE	INVOICEEXPENSED TO. DATE INVOICE YRMO DPT ACCT	VENDOR N.	AME STATUS	AMOUNT	CHECK AMOUNT #
	9/01/24 347 202409 310-5130	0-51000	*	.12	
	OFFICE SUPPLIES-SEPT24 9/01/24 347 202409 310-5130	0-42000	*	2.76	
	POSTAGE-SEPT24 9/01/24 348 202409 320-5380		*	1,250.00	
	FIELD MANAGEMENT-SEP24	GOVERNMENTAL MANAGEM	ENT SERVICES-CF		5,155.14 000658
	9/16/24 00103527 202409 320-5380 MOSQUITO MAINT-SEP24	0-46800	*	3,109.51	
	9/15/24 349 202409 300-1550	CLARKE ENVIRONMENTAL	MOSQUITO		3,109.51 000659
	9/15/24 349 202409 300-1550 ASSESSMENT ROLL-FY25	0-10000	*	2,783.00	
	ASSESSMENT ROLL-F125	GOVERNMENTAL MANAGEM	ENT SERVICES-CF		2,783.00 000660
9/27/24 00012	9/25/24 09252024 202409 300-2070	0-10200	*	6,726.29	
	DEBT ASSESS TSFR-S2016	TAPESTRY CDD C/O REG	IONS BANK		6,726.29 000661
10/01/24 00022	10/01/24 4059604 202410 320-5380			4,000.00	
	LANDSCAPE MAINT-OCT24	BLADE RUNNERS COMMER	CIAL LANDSCAPIN		4,000.00 000662
10/01/24 00018	9/30/24 3454792A 202408 310-5130	0-31500		96.00	
	ATTORNEY SVCS-AUG24 9/30/24 3454792J 202407 310-5130		*	120.50	
	ATTORNEY SVCS-JUL24	KUTAK ROCK LLP			216.50 000663
10/14/24 00005	10/01/24 91159 202410 310-5130	0-54000		175.00	
	SPECIAL DISTRICT FEE FY	25	TC OPPORTUNITY		175.00 000664
	10/01/24 351 202410 310-5130	0.24000		3,750.00	
10/14/24 00001	MANAGEMENT FEE-OCT24		*		
			*	70.00	
	10/01/24 351 202410 310-5130 INFORMATION TECH-OCT24	0-35100	*	105.00	
	10/01/24 351 202410 310-5130 DISSEMINATION SVCS-OCT2		*	306.25	
	10/01/24 351 202410 310-5130 OFFICE SUPPLIES-OCT24	0-51000	*	.09	
	10/01/24 351 202410 310-5130 POSTAGE-OCT24	0-42000	*	22.00	

AP300R YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER RUN 3/19/25 PAGE 5
\*\*\* CHECK DATES 06/01/2024 - 02/28/2025 \*\*\* TAPESTRY GENERAL FUND

*** CHECK DATES	06/01/2024 - 02/28/202		TRY GENERAL FUND A TAPESTRY-GENERAL FUN			
CHECK VEND# DATE	INVOICEE DATE INVOICE YRM	EXPENSED TO  O DPT ACCT# SUB	VENDOR NAME SUBCLASS	STATUS	AMOUNT	CHECK AMOUNT #
	10/01/24 352 2024 FIELD MANAGE	MENT-OCT24			1,312.50	
		GO	VERNMENTAL MANAGEMENT SERVICES-CF			5,565.84 000665
10/24/24 00015	9/30/24 222876 2024 POND MAINTEN	109 320-53800-4640			631.00	
		AP	PLIED AQUATIC MANAGEMENT, INC.			631.00 000666
10/24/24 00001	8/31/24 350 2024		0	*	500.00	
			VERNMENTAL MANAGEMENT SERVICES-CF			500.00 000667
10/24/24 00006	9/30/24 10118942 2024 NOTICE OF ME	109 310-51300-4800			163.17	
			IBUNE PUBLISHING COMPANY LLC DBA			163.17 000668
10/31/24 00001	9/30/24 353 2024 CLEAN TRASH	109 320-53800-4650	0	*	965.00	
	9/30/24 354 2024 INSTALL GAME	109 320-53800-4710	0	*	4,451.99	
		GO	VERNMENTAL MANAGEMENT SERVICES-CF			5,416.99 000669
10/31/24 00018	10/25/24 3468617 2024 ATTORNEY SVC	109 310-51300-3150		*	27.50	
		KU	TAK ROCK LLP			27.50 000670
11/07/24 00022	11/01/24 4059676 2024 LANDSCAPE MA	11 320-53800-4620	0		4,000.00	
		BL	ADE RUNNERS COMMERCIAL LANDSCAPIN			4,000.00 000671
11/14/24 00001	11/01/24 355 2024 MANAGEMENT F	11 310-51300-3400	0	*	3,750.00	
		11 310-51300-3520		*	70.00	
	11/01/24 355 2024 INFORMATION			*	105.00	
	11/01/24 355 2024 DISSEMINATION	11 310-51300-3130		*	306.25	
	11/01/24 355 2024 OFFICE SUPPI	11 310-51300-5100	0	*	.12	
	11/01/24 355 2024 POSTAGE-NOV2		0	*	2.27	
	11/01/24 356 2024 FIELD MANAGE	11 320-53800-1200	0	*	1,312.50	
			VERNMENTAL MANAGEMENT SERVICES-CF			5,546.14 000672

AP300R YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER RUN 3/19/25 PAGE 6
\*\*\* CHECK DATES 06/01/2024 - 02/28/2025 \*\*\* TAPESTRY GENERAL FUND

CHECK DAILS	00/01/2024 - 02/20/2025	BANK A TAPESTRY				
CHECK VEND# DATE	INVOICEEXPENSED TO. DATE INVOICE YRMO DPT ACCT:	 # SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK
11/21/24 00015	10/31/24 223672 202410 320-5380 POND MAINTENANCE-OCT24				669.00	
		APPLIED AQUA	TIC MANAGEMENT, IN	IC.		669.00 000673
12/06/24 00022	12/01/24 4059724 202412 320-5380 LANDSCAPE MAINT-DEC24	0-46200		*	4,000.00	
		BLADE RUNNER	S COMMERCIAL LANDS	CAPIN		4,000.00 000674
12/06/24 00018	11/26/24 3484898 202410 310-5130 ATTORNEY SVCS-OCT24			*	265.00	
	1121012121 2002 00121	KUTAK ROCK L	LP			265.00 000675
	12/05/24 12052024 202412 300-15100	0-10000		*	800,000.00	
		TAPESTRY CDD	C/O SBA			300,000.00 000676
12/12/24 00001	12/01/24 357 202412 310-5130 MANAGEMENT FEES-DEC24	0-34000		*	3,750.00	
	12/01/24 357 202412 310-5130 WEBSITE ADMIN-DEC24	0-35200		*	70.00	
	12/01/24 357 202412 310-5130 INFORMATION TECH-DEC24	0-35100		*	105.00	
	12/01/24 357 202412 310-5130 DISSEMINATION SVCS-DEC2	4		*	306.25	
	12/01/24 357 202412 310-5130 POSTAGE-DEC24	0-42000		*	85.16	
	12/01/24 358 202412 320-5380 FIELD MANAGEMENT-DEC24			*	1,312.50	
		GOVERNMENTAL	MANAGEMENT SERVIC	ES-CF		5,628.91 000677
12/19/24 00023	11/28/24 00103560 202410 320-5380 MOSOUITO MAINT-OCT24			*	3,109.51	
	11/29/24 00103561 202411 320-5380 MOSOUITO MAINT-NOV24			*	3,109.51	
		CLARKE ENVIR	ONMENTAL MOSQUITO			6,219.02 000678
1/09/25 00022	1/01/25 4059800 202501 320-5380 LANDSCAPE MAINT-JAN24			*	4,000.00	
		BLADE RUNNER	S COMMERCIAL LANDS	CAPIN		4,000.00 000679
1/09/25 00023	10/16/04 00103565 000410 200 5200	0 46000		4	2 100 51	
	1100 20110 1111111 21011	CLARKE ENVIR	ONMENTAL MOSQUITO			3,109.51 000680
1/09/25 00001	MOSQUITO MAINT-DEC24	0-34000		*	3,750.00	

AP300R YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER RUN 3/19/25
\*\*\* CHECK DATES 06/01/2024 - 02/28/2025 \*\*\* TAPESTRY GENERAL FUND

PAGE 7

*** CHECK DATES 06/01	/2024 - 02/28/2025 *** T. B.	APESTRY GENERAL FUND ANK A TAPESTRY-GENERAL FUN			
CHECK VEND# DATE DAT	INVOICEEXPENSED TO E INVOICE YRMO DPT ACCT# :	VENDOR NAME SUB SUBCLASS	STATUS	TRUOMA	CHECK
-,	/25 359 202501 310-51300- WEBSITE ADMIN-JAN25	35200	*	70.00	
1/01	/25 359 202501 310-51300-	35100	*	105.00	
1/01	INFORMATION TECH-JAN25 /25 359 202501 310-51300- DISSEMINATION SVCS-JAN25		*	306.25	
1/01	/25 359 202501 310-51300- POSTAGE-JAN25	42000	*	48.15	
1/01	/25 360 202501 320-53800- FIELD MANAGEMENT-JAN25	12000	*	1,312.50	
	FIELD MANAGEMENI-JAN25	GOVERNMENTAL MANAGEMENT SERVICES-C	CF		5,591.90 000681
	/24 224530 202411 320-53800- POND MAINTENANCE-NOV24		*	669.00	
	/24 225155 202412 320-53800- POND MAINTENANCE-DEC24	46400	*	669.00	
		APPLIED AQUATIC MANAGEMENT, INC.			1,338.00 000682
1/21/25 00023 1/15	/25 99990001 202501 320-53800- MOSOUITO MAINT-JAN25	46800		3,109.51	
	MOSQUITO MAINI-UANZS	CLARKE ENVIRONMENTAL MOSQUITO			3,109.51 000683
1/21/25 00018 1/21	/25 31513078 202412 310-51300- ATTORNEY SVCS-DEC24	31500	*	213.50	
1/21	/25 3513078- 202411 310-51300- ATTORNEY SVCS-NOV24	31500	*	144.50	
		KUTAK ROCK LLP			358.00 000684
1/21/25 00012 1/17	/25 01172025 202501 300-20700- FY25 DEBT SER ASSESSMENT	10200	*	429,664.44	
	FIZJ DEBI SEK ASSESSMENT	TAPESTRY CDD C/O REGIONS BANK		4	29,664.44 000685
2/10/25 00022 2/01	/25 4059862 202502 320-53800-	46200		4,000.00	
		BLADE RUNNERS COMMERCIAL LANDSCAPI	IN		4,000.00 000686
	/25 2018873 202501 310-51300-		*	348.01	
		OSCEOLA COUNTY PROPERTY APPRAISER			348.01 000687
	/25 361 202502 310-51300- MANAGEMENT FEES FEB25	34000	*	3,750.00	
2/01	/25 361 202502 310-51300- WEBSITE ADMIN FEB25	35200	*	70.00	
2/01	/25 361 202502 310-51300- INFORMATION TECH FEB25	35100	*	105.00	

*** CHECK DATES 06/01/2024 - 02/28/2025 *** TAPESTRY GENI	YABLE PREPAID/COMPUTER CHECK REGISTER ERAL FUND IRY-GENERAL FUN	RUN 3/19/25	PAGE 8
CHECK VEND#INVOICEEXPENSED TO DATE DATE INVOICE YRMO DPT ACCT# SUB SUBCLAS	VENDOR NAME STATUS	AMOUNT	CHECK AMOUNT #
2/01/25 361 202502 310-51300-31300	*	306.25	
DISSEMINATION SVCS FEB25 2/01/25 361 202502 310-51300-51000 OFFICE SUPPLIES FEB25	*	.27	
2/01/25 361 202502 310-51300-42000 POSTAGE FEB25	*	90.82	
2/01/25 362 202502 320-53800-12000 FIELD MANAGEMENT FEB25	*	1,312.50	
	TAL MANAGEMENT SERVICES-CF		5,634.84 000688
	TOTAL FOR BANK A	1,388,186.38	
	TOTAL TOTAL BILLY	1,300,100.30	
	TOTAL FOR REGISTER	1,388,186.38	

TAP2 TAPESTRY

# SECTION 2

Community Development District

**Unaudited Financial Reporting** 

February 28, 2025



# **Table of Contents**

Balance Sheet	1
General Fund	2
Debt Service Fund	3
Month to Month	4
Long Term Debt Summary	5
Assessment Receipt Schedule	6

# Tapestry Community Development District

## **Combined Balance Sheet**

**February 28, 2025** 

	General	Debt Service		Totals	
	Fund	Fund		Gove	rnmental Funds
Assets:					
Cash	\$ 253,668	\$	-	\$	253,668
<u>Investments</u>					
Series 2016					
Reserve	\$ -	\$	471,417	\$	471,417
Revenue	\$ -	\$	560,751	\$	560,751
Interest	\$ -	\$	81	\$	81
Principal	\$ -	\$	301	\$	301
Redemption	\$ -	\$	26	\$	26
Investments:					
State Board Administration	\$ 800,000	\$	-	\$	800,000
Prepaid Expenses	\$ -	\$	-	\$	-
Due From General Fund	\$ -	\$	20,765	\$	20,765
Total Assets	\$ 1,053,668	\$	1,053,340	\$	2,107,009
Liabilities:					
Accounts Payable	\$ 3,779	\$	-	\$	3,779
Due To Debt Service	\$ 20,765	\$	-	\$	20,765
Total Liabilities	\$ 24,544	\$	-	\$	24,544
Fund Balances:					
Restricted for:					
Debt Service Series 2016	\$ _	\$	1,053,340	\$	1,053,340
Unassigned	\$ 1,029,125	\$	-	\$	1,029,125
	1,027,120				1,017,110
Total Fund Balances	\$ 1,029,125	\$	1,053,340	\$	2,082,465
Total Liabilities & Fund Balance	\$ 1,053,668	\$	1,053,340	\$	2,107,009

## **Community Development District**

## **General Fund**

## Statement of Revenues, Expenditures, and Changes in Fund Balance

For The Period Ending February 28, 2025

	Adopted	Prorated Budget		Actual				
	Budget	T	hru 02/28/25	Tł	nru 02/28/25		Variance	
Revenues								
Non-Ad Valorem Assessments	\$ 203,354	\$	195,153	\$	195,153	\$	-	
Interest	\$ 54	\$	23	\$	29	\$	6	
Miscellanous Income	\$ -	\$	-	\$	-	\$	-	
Total Revenues	\$ 203,408	\$	195,176	\$	195,182	\$	6	
Expenditures:								
General & Administrative:								
Supervisor Fees	\$ 4,000	\$	1,667	\$	-	\$	1,667	
FICA Expense	\$ 153	\$	64	\$	-	\$	64	
Engineering	\$ 10,000	\$	4,167	\$	-	\$	4,167	
Attorney	\$ 12,000	\$	5,000	\$	623	\$	4,377	
Annual Audit	\$ 3,800	\$	1,583	\$	-	\$	1,583	
Assessment Administration	\$ 2,783	\$	2,783	\$	2,783	\$	-	
Arbitrage	\$ 450	\$	188	\$	_,	\$	188	
Dissemination	\$ 3,675	\$	1,531	\$	1.531	\$	-	
Trustee Fees	\$ 3,500	\$	1,458	\$	1,331	\$	1,458	
	\$ 45,000	\$	18,750	\$	18.750	\$	1,430	
Management Fees	\$		525	\$	.,	э \$	-	
Information Technology	1,260	\$			525		-	
Website Administration	\$ 840	\$	350	\$	350	\$	-	
Telephone	\$ 300	\$	125	\$	-	\$	125	
Postage	\$ 800	\$	333	\$	248	\$	85	
Insurance	\$ 8,710	\$	8,710	\$	7,662	\$	1,048	
Printing & Binding	\$ 500	\$	208	\$	-	\$	208	
Legal Advertising	\$ 2,500	\$	1,042	\$	-	\$	1,042	
Other Current Charges	\$ 2,000	\$	833	\$	418	\$	415	
Office Supplies	\$ 500	\$	208	\$	0	\$	208	
Property Appraiser	\$ 600	\$	250	\$	348	\$	(98)	
Dues, Licenses & Subscriptions	\$ 175	\$	175	\$	175	\$	-	
Total General & Administrative:	\$ 103,546	\$	49,951	\$	33,415	\$	16,536	
Operations and Maintenance Expenses								
Field Expenses								
Field Management	\$ 15,750	\$	6,563	\$	6,563	\$	-	
Property Insurance	\$ 10,000	\$	10,000	\$	1,916	\$	8,084	
Landscape Maintenance	\$ 48,000	\$	20,000	\$	20,000	\$	-	
Landscape Contingency	\$ 17,000	\$	7,083	\$	-	\$	7,083	
Lake Maintenance	\$ 8,883	\$	3,701	\$	2,676	\$	1,025	
Stormwater Maintenance	\$ 20,000	\$	8,333	\$	-	\$	8,333	
Wetland Maintenance	\$ 4,600	\$	1,917	\$	_	\$	1,917	
General Repairs & Maintenance	\$ 11,000	\$	4,583	\$	_	\$	4,583	
Midge Management	\$ 37,500	\$	15,625	\$	15,548	\$	77	
Contingency	\$ 8,000	\$	3,333	\$	-	\$	3,333	
Total Operations and Maintenance Expenses	\$ 180,733	\$	81,139	\$	46,702	\$	34,437	
Total Expenditures	\$ 284,279	\$	131,089	\$	80,117	\$	50,973	
Excess Revenues (Expenditures)	\$ (80,870)			\$	115,066			
Fund Balance - Beginning	\$ 80,870			\$	914,059			
	55,5.0							
Fund Balance - Ending	\$ -			\$	1,029,125			

## **Community Development District**

## **Debt Service Fund**

## Statement of Revenues, Expenditures, and Changes in Fund Balance

For The Period Ending February 28, 2025

	Adopted		Prorated Budget		Actual			
	Budget		Th	Thru 02/28/25		Thru 02/28/25		Variance
Revenues								
Special Assessments	\$	464,000	\$	446,527	\$	446,527	\$	-
Interest	\$	-	\$	-	\$	10,578	\$	10,578
Total Revenues	\$	464,000	\$	446,527	\$	457,105	\$	10,578
Expenditures:								
General & Administrative:								
Interest Payment - 11/1	\$	154,456	\$	154,456	\$	151,163	\$	3,294
Principal Payment - 5/1	\$	155,000	\$	-	\$	-	\$	-
Interest Payment - 5/1	\$	154,456	\$	-	\$	-	\$	-
Total Expenditures	\$	463,913	\$	154,456	\$	151,163	\$	3,294
Excess Revenues (Expenditures)	\$	88			\$	305,942		
Fund Balance - Beginning	\$	221,446			\$	747,398		
Fund Balance - Ending	\$	221,533			\$	1,053,340		

## Community Development District Month to Month

Manda   Mand			0ct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul At	ıg Se	p	Total
Internet	Revenues														
Page	Non-Ad Valorem Assessments	\$	- \$	18,769 \$	168,939 \$	4,095 \$	3,350 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	195,153
Communication   Communicatio	Interest	\$	8 \$	8 \$	7 \$	5 \$	2 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	29
Superior Pres	Total Revenues	\$	8 \$	18,777 \$	168,946 \$	4,100 \$	3,352 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	195,182
Supervisor Peres	Expenditures:														
Machemen	General & Administrative:														
Machemen	Supervisor Fees	\$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	_
Engloseffig	-	\$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	
Attorney		\$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	
Accessment Administration	Attorney	\$	265 \$	145 \$	214 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	623
Assessment Administration	Annual Audit	\$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	
Dissemination	Assessment Administration	\$	2,783 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	2,783
Dissemination	Arbitrage	\$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	
Management Prese	Dissemination		306 \$	306 \$	306 \$	306 \$	306 \$	- \$	- \$	- \$	- \$	- \$	- \$		1,531
Information Technology    S	Trustee Fees	\$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	
Weblie Administration	Management Fees	\$	3,750 \$	3,750 \$	3,750 \$	3,750 \$	3,750 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	18,750
Telephone	Information Technology	\$	105 \$	105 \$	105 \$	105 \$	105 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	525
Pedage \$ 2, 2 \$ 2, 8 8, 8 5, 44, 8 5, 91, 5	Website Administration	\$	70 \$	70 \$	70 \$	70 \$	70 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	350
Postage \$ 2.2 \$ 2.8 \$ 8.6 \$ 8.48 \$ 91 \$ \$ . \$ . \$ . \$ . \$ . \$ . \$ . \$ . \$ .	Telephone	\$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	
Printing & Binding   S	Postage	\$	22 \$	2 \$	85 \$	48 \$	91 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	248
Legal Advertising S S S S S S S S S S S S S S S S S S S	Insurance	\$	7,662 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	7,662
Other Current Charges	Printing & Binding	\$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	-
Office Supplies	Legal Advertising	\$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	-
Property Appraiser   S	Other Current Charges	\$	80 \$	81 \$	82 \$	88 \$	87 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	418
Dues, Licenses & Subscriptions	Office Supplies	\$	0 \$	0 \$	- \$	- \$	0 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	0
Total General & Administrative:  \$ 15,218  \$ 4,459  \$ 4,612  \$ 4,716  \$ 4,410  \$ 5	Property Appraiser	\$	- \$	- \$	- \$	348 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	348
Comparations and Maintenance Expenses   Comparations and Maintenance Expenses   Comparations and Maintenance   Comparations   Comparations and Maintenance   Comparations   Comparations and Maintenance   Comparations   Comparations and Maintenance   Comparations   Comparations   Comparations and Maintenance   Comparations   Com	Dues, Licenses & Subscriptions	\$	175 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	175
Field Expenses Field Management \$ 1,313 \$ 1,31	Total General & Administrative:	\$	15,218 \$	4,459 \$	4,612 \$	4,716 \$	4,410 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	33,415
Field Management \$ 1,313 \$ 1,3	Operations and Maintenance Expenses														
Property Insurance \$ 1,916 \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$	Field Expenses														
Landscape Maintenance \$ 4,000 \$ 4,000 \$ 4,000 \$ 4,000 \$ 4,000 \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ 20,00 Landscape Contingency \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$	Field Management	\$	1,313 \$	1,313 \$	1,313 \$	1,313 \$	1,313 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	6,563
Landscape Contingency \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$	Property Insurance	\$	1,916 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	1,916
Lake Maintenance \$ 669 \$ 669 \$ 669 \$ 669 \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$	Landscape Maintenance	\$	4,000 \$	4,000 \$	4,000 \$	4,000 \$	4,000 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	20,000
Stormwater Maintenance \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$	Landscape Contingency	\$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	
Wetland Maintenance       \$	Lake Maintenance	\$	669 \$	669 \$	669 \$	669 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	2,676
General Repairs & Maintenance \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$	Stormwater Maintenance	\$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	-
Midge Management \$ 3,110 \$ 3,110 \$ 3,110 \$ 3,110 \$ 3,110 \$ 3,110 \$ 3,110 \$ 1,100 \$ 1,1	Wetland Maintenance	\$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	-
Contingency \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$	General Repairs & Maintenance	\$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	-
Total Expenditures         \$ 26,225         \$ 13,550         \$ 13,703         \$ 13,807         \$ 12,832         \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ 80,11	Midge Management	\$	3,110 \$	3,110 \$	3,110 \$	3,110 \$	3,110 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	15,548
Total Expenditures \$ 26,225 \$ 13,550 \$ 13,703 \$ 13,807 \$ 12,832 \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ 80,11	Contingency	\$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	-
	Total Operations and Maintenance Expenses	s \$	11,007 \$	9,091 \$	9,091 \$	9,091 \$	8,422 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	46,702
Excess Revenues (Expenditures) \$ (26,217) \$ 5,227 \$ 155,243 \$ (9,707) \$ (9,480) \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ 115,06	Total Expenditures	\$	26,225 \$	13,550 \$	13,703 \$	13,807 \$	12,832 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	80,117
	Excess Revenues (Expenditures)	\$	(26,217) \$	5,227 \$	155,243 \$	(9,707) \$	(9,480) \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	115,066

## **Community Development District**

## Long Term Debt Report

SERVES 2016 SPECIAL	ACCECCMENT DEVENUE DONDS
SERIES 2016, SPECIAL	ASSESSMENT REVENUE BONDS
INTEREST RATES:	3.625%, 4.250%, 4.800%, 5.000%
MATURITY DATE:	5/1/2046
RESERVE FUND DEFINITION	MAXIMUM ANNUAL DEBT SERVICE
RESERVE FUND REQUIREMENT	\$464,000
RESERVE FUND BALANCE	\$471,417
BONDS OUTSTANDING - 4/1/16	\$7,285,000
LESS: MAY 1, 2017 (MANDATORY)	(\$120,000)
LESS: MAY 1, 2018 (MANDATORY)	(\$125,000)
LESS: MAY 1, 2019 (MANDATORY)	(\$130,000)
LESS: MAY 1, 2020 (MANDATORY)	(\$135,000)
LESS: MAY 1, 2021 (MANDATORY)	(\$140,000)
LESS: MAY 1, 2022 (MANDATORY)	(\$145,000)
LESS: MAY 1, 2023 (MANDATORY)	(\$150,000)
LESS: MAY 1, 2024 (MANDATORY)	(\$155,000)
CURRENT BONDS OUTSTANDING	\$6,185,000

## COMMUNITY DEVELOPMENT DISTRICT

## **Special Assessment Receipts**

Fiscal Year 2025

Gross Assessments \$ 216,330.99 \$ 494,982.63 \$ 711,313.62 Net Assessments \$ 203,351.13 \$ 465,283.67 \$ 668,634.80

## ON ROLL ASSESSMENTS

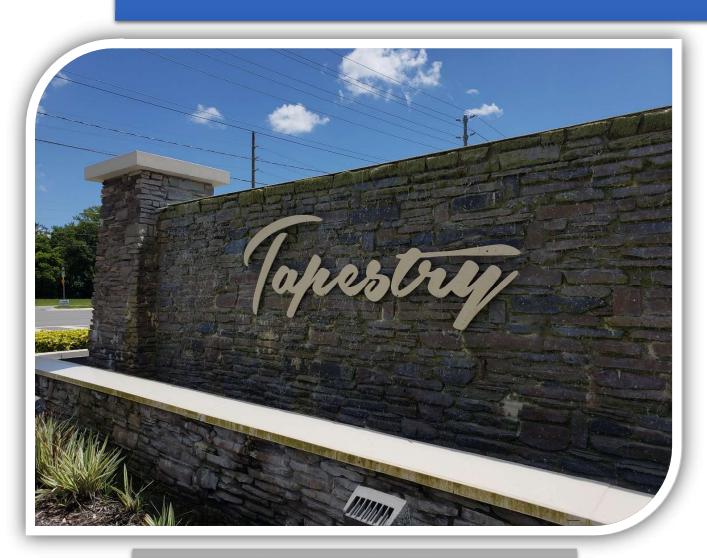
							30.41%	69.59%	100.00%
								Series 2016	
Date	Distribution	Gross Amount	Commissions	Discount/Penalty	Interest	Net Receipts	0&M Portion	Debt Service	Total
11/15/24	ACH	\$6,552.27	(\$124.53)	(\$325.85)	\$0.00	\$6,101.89	\$1,855.76	\$4,246.13	\$6,101.89
11/21/24	ACH	\$59,111.96	(\$1,134.95)	(\$2,364.63)	\$0.00	\$55,612.38	\$16,913.33	\$38,699.05	\$55,612.38
12/10/24	ACH	\$576,966.86	(\$11,539.34)	(\$22,618.37)	\$0.00	\$542,809.15	\$165,083.92	\$377,725.23	\$542,809.15
12/10/24	ACH	\$12,677.32	\$0.00	\$0.00	\$0.00	\$12,677.32	\$3,855.54	\$8,821.78	\$12,677.32
01/07/25	ACH	\$10,035.26	(\$200.68)	(\$295.05)	\$0.00	\$9,539.53	\$2,901.25	\$6,638.28	\$9,539.53
01/07/25	ACH	\$3,542.72	(\$70.85)	(\$86.55)	\$0.00	\$3,385.32	\$1,029.57	\$2,355.75	\$3,385.32
01/28/25	ACH	\$0.00	\$0.00	\$0.00	\$539.83	\$539.83	\$164.18	\$375.65	\$539.83
02/07/25	ACH	\$10,841.60	(\$216.83)	(\$212.49)	\$0.00	\$10,412.28	\$3,166.67	\$7,245.61	\$10,412.28
02/07/25	ACH	\$621.71	(\$12.42)	(\$7.14)	\$0.00	\$602.15	\$183.13	\$419.02	\$602.15
03/08/25	ACH	\$4,102.99	(\$82.06)	(\$40.22)	\$0.00	\$3,980.71	\$1,210.65	\$2,770.06	\$3,980.71
03/08/25	ACH	\$987.23	(\$19.74)	\$0.00	\$0.00	\$967.49	\$294.24	\$673.25	\$967.49
	TOTAL	\$ 685,439.92	\$ (13,401.40)	\$ (25,950.30)	\$ 539.83	\$ 646,628.05	\$ 196,658.24	\$ 449,969.81	\$ 646,628.05

97%	Net Percent Collected
\$ 22,006.75	<b>Balance Remaining to Collect</b>

# SECTION D

# Tapestry CDD

# Field Management Report



March 25th, 2025
Jarett Wright
Field Manager
GMS

## Site Items

## **Pond Erosion**

- Tract L (Pond 1) has erosion on the southeast corner of the pond bank.
- GMS staff will coordinate with the District Engineer to review the area.
- ♣ Installing riprap on the shoreline in the effected areas should help to mitigate future erosion.







## Site Items

## Stormwater Structure Repairs

- ♣ The Pond 3 mitered end has cracked and needs to be repaired. Currently gathering quotes for this work.
- ♣ There is erosion around the Pond 1 mitered end on both sides of the structure. Recommend adding dirt fill and riprap around the structure.







# Site Items

# Pond Overlook Repairs

- Sinking pavers are being repaired by GMS maintenance staff.
- Gathering quotes to repair the damage sections of block in the retaining wall.
- Declining plant material is being replaced at both overlooks now that the dormancy period has ended.







# Conclusion

For any questions or comments regarding the above	information, please contact me by phone at
407-750-3599, or by email at <a href="mailto:JWright@gmscfl.com">JWright@gmscfl.com</a> .	Thank you.

Respectfully,

Jarett Wright